

Council on East Asian Libraries. Special Committee on CEAL Bylaws

Final Report, 18 January 2009

0. Introduction

Through its electronic mail discussion of summer 2005, the Council on East Asian Libraries (CEAL) Executive Board established the CEAL Special Committee on CEAL Bylaws. The Special Committee prepared and submitted an interim report to the CEAL Executive Board on 23 February 2007 as a result of the Special Committee's investigation of those Bylaws-related issues initially specified as well as subsequently identified by CEAL President, Executive Board, CEAL members, and Special Committee members, with presentation of investigation results and recommendations for Executive Board's discussion and deliberation before Special Committee's proceeding to subsequent steps. Between March 2007 and March 2008, the Executive Board discussed Special Committee's investigation results and recommendations and made decision on each of those recommendations before CEAL further submitted CEAL Bylaws revision proposals to CEAL members for voting. In April 2008, a complete background document incorporating Executive Board's decisions was submitted to CEAL members; and a corresponding ballot draft was submitted to the Executive Board for approval, based on which general voting of CEAL members was administered in September 2008. As the last step toward fulfillment of the Special Committee's charges, this final report is hereby submitted to the CEAL Executive Board, with presentation of all relevant issues in the following order: (1) Special Committee's charges; (2) Special Committee's membership; (3) Special Committee's functions/organizations/procedures; (4a) Special Committee's investigation results and recommendations for Executive Board's discussion and deliberation; (4b) Executive Board's decision on Special Committee's recommendations as to what CEAL bylaws revision proposals should be submitted to CEAL members for voting; (4c) CEAL members' voting; and (5) conclusion/recommendation.

1. Charges

On 3 July 2005, the then CEAL President specified the Special Committee charges, as per CEAL Bylaws (rev. Aug. 2003), Article VIII, Section 3, Clause (a), Passage (1), Sentence 2, as follows:

1. Appoint two or more Special Committee members, with approval of the CEAL Executive Board;
2. Review the CEAL Bylaws as a whole with focus on the following items:
 - 2.1. Article V, Section 1, Clause (a) and Article VI, Section 1, Clause (c): voting right of JEAL Editor;
 - 2.2. Article VIII, Section 1, Clause (a): Chairperson of the Nominating Committee, taking into consideration a proposal to change "normally ... the immediate Past President" to read instead "appointed by the CEAL President";
 - 2.3. Article VIII, Section 7: number of candidates on the ballot for each Standing Committee Chairperson and

- Member-at-Large vacancy, taking into consideration a proposal to specify such a number;
- 2.4. Article VIII, Section 9, Clause (a):
 - 2.4.1. timing of election for Standing Committee Chairpersons vis-à-vis that for Secretary and Treasurer;
 - 2.4.2. voting for Chairperson of only one of the three area committees;
 3. Submit a draft revision to the Executive Board for comments and approval;
 4. Coordinate with the Committee on Library Technology Chair to develop an electronic ballot; and
 5. Submit the proposed revision to CEAL members in good standing for a vote via the electronic ballot.

2. Membership

The then CEAL Executive Board, through its electronic discussion of summer 2005, established the CEAL Special Committee on CEAL Bylaws and assigned Hideyuki Morimoto to chair the Special Committee. He immediately began the process of assembling appropriate individuals to be members of the Special Committee. On 19 July 2005, Special Committee membership was proposed to the CEAL Executive Board, which approved of the proposal, as per CEAL Bylaws (rev. Aug. 2003), Article VIII, Section 5, Clause (a), Sentence 1. The resulting Special Committee membership has been:

Ex Officio: Abraham J. Yu, University of California, Irvine (until April 2006)
 Philip Melzer, Library of Congress (between April 2006 and April 2008)
 Kristina Troost, Duke University (since April 2008)

Members: Sarah S. Elman, Yale and Columbia Universities
 Robert Felsing, University of Oregon
 Sun-Yoon Lee, University of Southern California
 Hideyuki Morimoto (chair), Columbia University

3. Functions/Organizations/Procedures

The CEAL Bylaws (rev. Aug. 2003) stipulate that each Special Committee should submit to the CEAL Executive Board for approval a statement of functions, a plan for organizations, and a set of procedures to be followed (Article VII, Section 4, Clause (b)).

The Special Committee reiterated its functions as:

- To review the CEAL Bylaws as a whole, with particular attention paid to those issues initially specified as well as subsequently identified by CEAL President, Executive Board, and Special Committee members, for preparation of a draft Bylaws revision for eventual submission, in case of Executive Board's approval, to CEAL members for voting.

Organizations and procedures proposed to and approved by the CEAL Executive Board were:

- a. Enumerating all issues, including those CEAL President provided to the Special Committee and those other ones surrounding the current CEAL Bylaws that the Special Committee is assessing or re-assessing;
- b. Checking bylaws and constitutions of some other relevant library associations on those issues enumerated through Step a above;
- c. Synthesizing and analyzing findings through Step b above;
- d. Formulating Special Committee's recommendation on each of the enumerated issues for submission to the CEAL Executive Board for its discussion and deliberation; and
- e. Executing, in case of Executive Board's approval, electronic ballot for proposed CEAL Bylaws revision, in coordination with the Committee on Library Technology and CEAL Treasurer.

- 4.a. Special Committee's Investigation Results and Recommendations for Executive Board's Discussion and Deliberation before Special Committee's Proceeding to Subsequent Steps
- 4.b. Executive Board's Decision on Special Committee's Recommendations as to what CEAL Bylaws Revision Proposals Should be Submitted to CEAL Members for Voting
- 4.c. CEAL Members' Voting on Executive Board's CEAL Bylaws Revision Proposals
- 4.0. Special Committee's Investigation Results and Recommendations/Executive Board's Decision/CEAL Members' Voting: Introduction

The Special Committee proceeded with Steps a-d of its organizations and procedures as enumerated above in the previous section.

In the initial charge of 3 July 2005, CEAL President specifically pointed out five issues (charges 2.1-2.3 and 2.4.1-2.4.2) for the Special Committee's assessment or re-assessment. Subsequently, during the course of its reviewing of the CEAL Bylaws as a whole, the Special Committee identified three additional issues surrounding the current CEAL Bylaws, which were reported to the Executive Board at its 4 April 2006 meeting held in San Francisco. The Special Committee also received a CEAL member request. In addition, new CEAL President and the Executive Board raised four additional issues and specified three subissues of one of those initially identified in the charges to be studied by the Special Committee. Those issues were:

- I1. Should CEAL be an AAS committee (in which case, its chairperson must be appointed by AAS Board of Directors) or AAS affiliate (in which case, it is not covered by AAS Articles of Incorporation, tax exempt status under Section 501(c)(3), or liability insurance)?
- I2. Should CEAL be covered by a tax exempt status under Section 501(0)(3) or Section 501(c)(3)?
- I3. Should one of the appointed (as opposed to elected) CEAL Executive Board members, *JEAL* Editor, have voting rights within the CEAL Executive Board, just as another appointed CEAL Executive Board member, CEAL Statistics Coordinator/Chairperson of the Statistics Standing Committee, does?

- I4. Should CEAL's representation in other relevant professional organizations, e.g., NCC, CC:AAM, CC:DA, MARBI, etc., be made formal for ensuring continuity?
- I5.1. Should the chairperson of CEAL Nominating Committee be changed from "normally ... the immediate Past President" to "one whom CEAL President appoints"?
- I5.2. Should CEAL President serve as an "ex officio" member of the CEAL Nominating Committee?
- I5.3. If so, what should the role of the "ex officio" member be?
- I5.4. What should the size be of the CEAL Nominating Committee?
- I6. Should there be the number of candidates on the final slate specified?
- I7. Should each CEAL voting member in good standing be allowed to vote for a candidate for a chairperson of more than one of the three area committees?
- I8. Should the election timing be changed so that chairpersons of standing committees will not be elected at the same time as Secretary and Treasurer?
- I9. Should the scope of CEAL's objectives be expanded?
- I10. Should procedures be established and incorporated into the CEAL Bylaws for recognition of other standing groups than those already specified in the current CEAL Bylaws?
- I11. Should an additional standing committee on collection development/management be established inside CEAL?
- I12. Should there be overlapping membership on each CEAL standing committee from one three-year cycle to another?
- I13. Should requirements for becoming and remaining CEAL members in good standing be spelt out clearer in the CEAL Bylaws to minimize recurrent confusion?

Then, the bylaws and/or constitutions of the following professional organizations:

AAMES: Association of College and Research Libraries. Asian, African, and Middle Eastern Section
AAS: Association for Asian Studies
ACRL: Association of College and Research Libraries
ALA: American Library Association
ALC: Africana Librarians Council
ALCTS: Association for Library Collections & Technical Services
CALA: Chinese-American Librarians Association
CONSALD: Association for Asian Studies. Committee on South Asian Libraries and Documentation
CORMOSEA: Association for Asian Studies. Committee on Research Materials on Southeast Asia
MELA: Middle East Librarians' Association

were checked to see what provisions those professional organizations stipulated in respective bylaws and/or constitutions on similar issues to each of the thirteen issues (I1-I13) and four subissues (I5.1-I5.4) enumerated above. While OCLC CJK Users Group has CJK languages as a scope of concern of direct relevance to CEAL, since OCLC CJK Users Group's function and grounding are different from CEAL's, Group's bylaws were not compared or contrasted with CEAL's.

In the main part below of chapter 4, Special Committee's investigation result and recommendation(s), Executive Board's decision on each of those thirteen issues enumerated above, as well as CEAL members' voting on CEAL Bylaws revision proposals submitted by the Executive Board will be presented. In order to facilitate reading, rather than chronological description of all investigation results and recommendations of the Special Committee on these issues followed by all decisions of the Executive Board further followed by results of membership voting, Special Committee's investigation result/recommendation(s), Executive Board's decision(s), and CEAL members' voting are grouped together under each of the thirteen issues. Based on CEAL Executive Board's discussion of 1 April 2008 taking place after the original version of this present interoffice memorandum was prepared on 8 March 2008, the CEAL President, who became Past President at the conclusion of the April 2008 CEAL Annual Meetings, prepared in consultation with the CEAL Executive Board background explanation of Executive Board's decision-making process, which the Past President instructed the Special Committee on 28 April 2008 to insert at specific passages inside this present interoffice memorandum. Such insertion is incorporated in the section for Executive Board's decision(s), as long as the Special Committee was so instructed in writing on that date.

4.1.a. CEAL as AAS Committee or Affiliate: Special Committee's Investigation Results and Recommendations

With regard to CEAL's standing within AAS, the current CEAL Bylaws (rev. Aug. 2003) explicitly state:

CEAL is an AAS Committee, not an AAS Affiliate.
(CEAL B., Art. I)

However, the Special Committee found that some Executive Board members understood otherwise.

There is no specific mention of CEAL either as a committee or affiliate anywhere in the AAS Constitution and Bylaws or AAS Bylaws. However, as long as CEAL is an AAS committee, its chairperson must be appointed by the AAS Board of Directors (AAS C/B., Art. V.5.(b)), which has not been the case. On the other hand, if CEAL is an AAS affiliate, it would not be covered by tax exempt status under Section 501(c)(3) (AAS B., Art. 22). Despite past discussion among the AAS Board of Directors of the early 1990s, there is no provision for AAS Special Committees in the current AAS Constitution and Bylaws or AAS Bylaws. In the meanwhile in winter 2006, AAS officially distributed its updated ruling that, while CEAL was neither a committee mandated by the AAS Constitution nor an AAS ad hoc committee, it was one of the AAS "Multi-Council Committees."¹ Incidentally, their bylaws define that CONSALD and CORMOSEA are a committee of the South Asia Council and Southeast Asia Council respectively, which agrees with the updated official AAS ruling of winter 2006.²

Given AAS' updated official ruling of winter 2006, the Special Committee recommended that CEAL should be reconfirmed to be an AAS Committee and not an AAS affiliate, as the current CEAL Bylaws already stipulate and

¹ "AAS officers and committees," *Asian studies newsletter* 51 (4): 52 (winter 2006)

² *Ibid.*: 53-54.

that no revision should be made to CEAL Bylaws Art. I in that regard. In view of the portability of the coverage outside the State of Michigan, where AAS is incorporated, into which CEAL investigated, as long as CEAL is an AAS Committee, the tax exempt status coverage under Section 501(c)(3) would not be ruled out.

However, as long as CEAL is an AAS Committee, the following provision in the current AAS Constitution and Bylaws (rev. Nov. 12, 1998; effective Mar. 2000) applies:

The Board of Directors [of AAS] shall appoint the chairpersons of all committees not otherwise designated *ex officio* in the Constitution and Bylaws.
(AAS, C/B., Art. V.5.(b))

The AAS Constitution and Bylaws carry no *ex officio* provision for CEAL. The Special Committee thus recommended that relevant parts of CEAL Bylaws should be revised to accommodate such a chairperson appointed by the AAS Board of Directors to act as a liaison between AAS and CEAL, if, in the future, such an appointment is indeed made by AAS. The Special Committee believed that such accommodation would be possible without much disruption to the past and current CEAL practices, as long as the structure of CEAL President, Vice President, and other officers was kept intact or expanded solely through CEAL's initiative. If no such appointment is made by AAS, CEAL may continue to function without one; and no particular request may need to be filed with AAS for such an appointment. Specifically, the following modification and additions to CEAL Bylaws were recommended:

MODIFY:

Art. V, Sec. 1, Clause (a)

... AAS non-librarian faculty may be appointed to the Board, as the only non-voting member of the Board.

TO READ INSTEAD:

... A Chairperson in Charge of Liaison with AAS may be appointed to the CEAL Executive Board by the AAS Board of Directors, as the only non-voting member of the Board.

ADD:

Art. VI, Sec. 1, Clause (d)

The Chairperson in Charge of Liaison with AAS may be appointed by the AAS Board of Directors for the term decided by the AAS Board of Directors. If the AAS Board of Directors does not appoint anyone to be Chairperson in Charge of Liaison with AAS, the position shall be left unfilled.

4.1.b. CEAL as AAS Committee or Affiliate: Executive Board's Decision

On 30 April 2007, the CEAL Executive Board approved of Special Committee's recommendation 4.1.a above with regard to CEAL as a Committee, rather than an affiliate, of AAS for CEAL Bylaws revision proposal to CEAL members for voting.

Then, on 25 February 2008, CEAL President asked the CEAL Executive Board to reconsider the 30 April 2007 decision, in view of his communication with the Executive Director of AAS who notified CEAL President, on 18 May 2007, that the Executive Director of AAS had been unaware of the

above-quoted current AAS Constitution and Bylaws (rev. Nov. 12, 1998; effective Mar. 2000):

The Board of Directors [of AAS] shall appoint the chairpersons of all committees not otherwise designated *ex officio* in the Constitution and Bylaws.
(AAS, C/B., Art. V.5.(b)),

that it had not been an issue during the 11 years he had been with AAS, and that he could not imagine the AAS Board ever imposing authority toward that end.

On 28 April 2008, CEAL Past President instructed the Special Committee to insert at this passage the following background explanation, on which CEAL Executive Board's consensus was reported to have been reached:

The Board was mindful that the Executive Director of AAS indicated that AAS to date had shown no interest in naming a CEAL officer, and did not believe that such an eventuality would take place. Furthermore, the Board was concerned that, if approved, Proposal 1 could be interpreted by AAS as being indicative of CEAL's apprehension, displeasure, or perhaps mistrust, and therefore might prove harmful to CEAL's good relations with AAS. Upon reconsideration, the Board felt that the proposed change was unnecessary.

On 6 March 2008, the CEAL Executive Board rescinded its 30 April 2007 decision and rejected Special Committee's recommendation 4.1.a above with regard to AAS's appointment authority to the CEAL Executive Board for CEAL Bylaws revision proposal to CEAL members for voting.

4.1.c. CEAL as AAS Committee or Affiliate: CEAL Members' Voting

Pursuant to CEAL Executive Board's 6 March 2008 rescission of its 30 April 2007 decision, in reference to Special Committee's recommendation 4.1.a above, pertaining to AAS's appointment authority to the CEAL Executive Board for CEAL Bylaws, no CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting.

4.2.a. Tax Exemption Status: Special Committee's Investigation Results and Recommendations

With regard to taxation, the current CEAL Bylaws (rev. Aug. 2003) explicitly state:

Per the AAS Guidelines for Affiliates and Committees of the Association for Asian Studies, Inc., CEAL will be covered by AAS Articles of Incorporation, tax exempt status under Section 501(0)[sic](3) and liability insurance as a Committee of AAS.
(CEAL B., Art. I)

However, the Special Committee found that some Executive Board members understood otherwise.

AAS itself specifies Section 501(c)(3) and not 501(0)(3). ALA Legal Guidelines also cite Section 501(c) for their tax exempt status, while CALA states in its Constitution that it is incorporated under the General Not for Profit Corporation Act of the State of Illinois (CALA C., Art. I). In the meanwhile, CEAL investigated portability of the coverage outside the State of Michigan, where AAS is incorporated. In addition, as long as CEAL is an AAS Committee, possibility of tax exempt status coverage under Section 501(c)(3) would not completely be ruled out.

Thus, the Special Committee recommended the following modification to the CEAL Bylaws:

MODIFY:

Art. I

Per the AAS Guidelines for Affiliates and Committees of the Association for Asian Studies, Inc., CEAL will be covered by AAS Articles of Incorporation, tax exempt status under Section 501(0)(3) and liability insurance as a Committee of AAS.

TO READ INSTEAD:

Per the AAS Guidelines for Affiliates and Committees of the Association for Asian Studies, Inc., CEAL will be covered by AAS Articles of Incorporation, tax exempt status under Section 501(c)(3) and liability insurance as a Committee of AAS.

4.2.b. Tax Exemption Status: Executive Board's Decision

On 30 April 2007, the CEAL Executive Board approved of Special Committee's recommendation 4.2.a above with regard to CEAL's tax exemption status for CEAL Bylaws revision proposal to CEAL members for voting.

4.2.c. Tax Exemption Status: CEAL Members' Voting

Pursuant to CEAL Executive Board's 30 April 2007 approval of Special Committee's recommendation 4.2.a above pertaining to CEAL's tax exemption status, a CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting. Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, i.e., voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re Tax Exemption Status	37
Votes against Proposal re Tax Exemption Status	0
Abstention	2

As per the stipulation of the current CEAL Bylaws (rev. Aug. 2003):

Amendments to the CEAL Bylaws ... shall be approved and adopted with a two-thirds majority of the votes cast.

(CEAL B., Art. IX, Sec. 2, Clause (b))

Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise ...

(CEAL B., Art. IX, Sec. 2, Clause (a))

the CEAL Bylaws revision proposal pertaining to CEAL's tax exemption status was thus approved and adopted effective immediately, with the following modification:

MODIFY:

Art. I

Per the AAS Guidelines for Affiliates and Committees of the Association for Asian Studies, Inc., CEAL will be covered by AAS Articles of Incorporation, tax exempt status under Section 501(0)(3) and liability insurance as a Committee of AAS.

TO READ INSTEAD:

Per the AAS Guidelines for Affiliates and Committees of the Association for Asian Studies, Inc., CEAL will be covered by AAS Articles of Incorporation, tax exempt status under Section 501(c)(3) and liability insurance as a Committee of AAS.

4.3.a. Voting Rights within CEAL Executive Board of *JEAL* Editor: Special Committee's Investigation Results and Recommendations

The current CEAL Bylaws (rev. Aug. 2003) do not stipulate that *JEAL* Editor has voting rights within the CEAL Executive Board, into which CEAL President specifically instructed the Special Committee to look. *JEAL* Editor is appointed by CEAL President, rather than elected by CEAL members. In that regard, parallelism exists between *JEAL* Editor and CEAL Statistics Coordinator/Chairperson of the Statistics Standing Committee, although a difference is also present in that *JEAL* editorship does not involve chairing of any standing committee. While CEAL Statistics Coordinator/Chairperson of the Statistics Standing Committee is explicitly defined as a voting member of the CEAL Executive Board (Art. VI, Sec. 1, Clause (c)), its counterpart clause for *JEAL* Editor (Clause (b)) states nothing about voting rights within the CEAL Executive Board of *JEAL* Editor, although, by inclusion in the Section, *JEAL* Editor is implicitly defined as one of the CEAL Executive Board members. In addition, elsewhere in the current CEAL Bylaws, it is noted that the *JEAL* Editor is a non-voting member of the CEAL Executive Board (Art. V, Sec. 1, Clause (a)).

AAS Constitution and Bylaws carry that AAS Editors are also appointed (AAS C/B., Art. V.3.(a), Art. V.4.(d)); and appointed editors are not excluded from voting for AAS Board deliberations (AAS C/B., Art. V.5.(d)).

Within CONSALD, their *Newsletter* editor is a CONSALD Executive Board member (CONSALD B., Art. IV); however, their Bylaws do not have any provision with regard to voting rights within their Executive Board. Likewise, within CORMOSEA, their *Bulletin* editor is a CORMOSEA Executive Committee member (CORMOSEA B., Art. IV); however, their Bylaws do not have any provision with regard to voting rights within their Executive Committee. Somewhat similarly, *Africana libraries newsletter* editor is an ex-officio member of the ALC Executive Board (ALC B., Sec. IV.G); however, their Bylaws do not have any provision with regard to voting rights within their Executive Board.

Within ALCTS, *ALCTS newsletter online* Editor has no voting rights on their Board of Directors (ALCTS B., Art. VIII.2).

Within MELA, their Editor is elected (MELA B., Art. IV.4) and has voting rights within their Executive Board (MELA B., Art. IV.2).

Within ALA, their Editor is not a part of their Executive Board (ALA C., Art. VII.1). Likewise, within ACRL, their Editor is not a part of their Board of Directors or Executive Committee (ACRL B., Art. IV.1, Art. X.1). Similarly, within AAMES, their Editor is not a part of their Executive Committee (AAMES B., Art. 4.1, Art. 6). Within CALA, their *Journal* Editor and *Newsletter* Editor are appointed (CALA C., Art. VI.2); and neither is a part of their Board of Directors (CALA C., Art. V.1).

While whether or not a CEAL Executive Board member bears an assignment of chairing a standing committee does not appear a convincing factor for voting privileges within the Board, as Secretary, Treasurer, and Members-at-Large, even without such an assignment, hold voting rights, it is indeed a legitimate concern whether or not appointed (as opposed to elected) members on the CEAL Executive Board, especially when their appointment terms may be renewed without mandatory rotation, to which all elected Board members are subject, should, through exercising of voting privileges within the Board, influence the CEAL's policy and direction over a potentially extended period of time. It might thus be argued that *JEAL* Editor and CEAL Statistics Coordinator/Chairperson of the Statistics Standing Committee should receive the same treatment with regard to voting rights within the CEAL Executive Board. Although the Special Committee recognized desirability in continuity of activities with *JEAL* editorship and statistics policy decision as well as compilation, it was also acknowledged that continuity in work within CEAL was not limited to these two functions and that close similarity was also found with management of the CEAL web site, which was rotational, as the assignment was made to the Committee on Library Technology (Art. VII, Sec. 2, Clause (c), Para. (a)).

The Special Committee recommended that the Executive Board should consider two mutually-exclusive options for its decision: (1) making offices of *JEAL* Editor and Statistics Coordinator/Chairperson of the Statistics Standing Committee elected without consecutive standing for re-election in the same office, but according voting rights within the Executive Board to incumbents of both offices; and (2) leaving offices of *JEAL* Editor and Statistics Coordinator/Chairperson of the Statistics Standing Committee appointable by President for renewable terms, but excluding incumbents of both offices from voting within the Executive Board. The Special Committee could not come up with a single recommendation on this particular issue of voting rights within CEAL Executive Board of *JEAL* Editor and Statistics Coordinator/Chairperson of the Statistics Standing Committee.

4.3.b. Voting Rights within CEAL Executive Board of *JEAL* Editor: Executive Board's Decision

At its meeting of 22 March 2007, the CEAL Executive Board discussed Special Committee's recommendation 4.3.a above with regard to voting rights within the CEAL Executive Board of *JEAL* Editor and Statistics Coordinator/Chairperson of the Statistics Standing Committee and decided that a CEAL Bylaws revision proposal to read:

The positions of *JEAL* Editor and Statistics Coordinator shall be nominated by the CEAL President, approved by the Executive Board, and have full privileges as a member of the Executive Board, including the right to vote.

should be submitted to CEAL members for voting.

On 28 April 2008, CEAL Past President instructed the Special Committee to insert at this passage the following background explanation, on which CEAL Executive Board's consensus was reported to have been reached:

The Special Committee thought, and the Board agreed, that there should be equal treatment of the positions of *JEAL* Editor and Statistics Coordinator in terms of voting rights, since both are, and [the CEAL Executive Board decided] should continue to be appointed. The current CEAL bylaws do provide a rationale for imbalanced treatment of the two positions, but the Board felt that the positions of *JEAL* Editor and Statistics Coordinator are similar; they both involve a great deal work and make a vital contribution to the Council. Because of the nature of the offices, the Board agreed unanimously that the holders of those offices should continue to be appointed and that they should be able to participate fully in Executive Board activities, including the right to put forward motions and the right to vote.

4.3.c. Voting Rights within CEAL Executive Board of *JEAL* Editor: CEAL Members' Voting

Pursuant to CEAL Executive Board's 22 March 2007 decision pertaining to voting rights within the CEAL Executive Board of *JEAL* Editor and Statistics Coordinator/Chairperson of the Statistics Standing Committee, the following CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting:

MODIFY:

Art. VI, Sec. 1, Clause (b)

The *JEAL* Editor shall be appointed by the President with the approval of the Board for a three-year term of office to coincide with the three-year term of the officers other than the President. This appointment may be renewed to additional three-year terms by succeeding Presidents, with the approval of the Board. If the Editor does not complete his/her term, the President, with the approval of the Board, shall appoint a new Editor to complete the remainder of the term.

Art. VI, Sec. 1, Clause (c)

The CEAL Statistics Coordinator/Chairperson of the Statistics Standing Committee shall be appointed by the President with the approval of the Board for a three-year term of office to coincide with the three-year term of the officers other than the President. This appointment may be renewed to additional three year terms by succeeding Presidents, with Board approval. If the Statistics Coordinator does not complete his/her term, the President, with the Board's approval, shall appoint a new Statistics Coordinator to complete the remainder of the term. Unlike the *JEAL* Editor, the Statistics Coordinator heads a Standing Committee and thus is a voting member of the Board.

TO READ INSTEAD:

Art. VI, Sec. 1, Clause (b)

The JEAL Editor shall be nominated by the CEAL President, approved by the Executive Board, for a three-year term of office to coincide with the three-year term of the Secretary and the Treasurer and has full privileges as a member of the Executive Board, including the right to vote. If the Editor does not complete his/her term, a new Editor shall be nominated by the CEAL President, approved by the Executive Board to complete the remainder of the term.

Art. VI, Sec. 1, Clause (c)

The CEAL Statistics Coordinator/Chairperson of the Statistics Standing Committee shall be nominated by the CEAL President, approved by the Executive Board, for a three-year term of office to coincide with the three-year term of the Secretary and the Treasurer and has full privileges as a member of the Executive Board, including the right to vote. If the Statistics Coordinator does not complete his/her term, a new Statistics Coordinator shall be nominated by the CEAL President, approved by the Executive Board to complete the remainder of the term. ~~Unlike the JEAL Editor,~~ The Statistics Coordinator heads the Statistics Standing Committee and ~~thus~~ is a voting member of the Board.

MODIFY:

Art. V, Sec. 1, Clause (a)

The Board shall consist of the following voting members: the President, Vice-President/President-Elect, immediate Past President, Secretary, Treasurer, Chairpersons of the Standing Committees, and six Members-at-Large. At least three of the Members-at-Large should be librarians with foci of concern on China, Japan, and Korea respectively. AAS non-librarian faculty may be appointed to the Board, and would thus join the JEAL Editor as the only non-voting members of the Board.

TO READ INSTEAD:

Art. V, Sec. 1, Clause (a)

The Board shall consist of the following voting members: the President, Vice-President/President-Elect, immediate Past President, Secretary, Treasurer, elected Chairpersons of the Standing Committees, ~~and~~ six Members-at-Large, JEAL Editor, and Statistics Coordinator/Chairperson of the Statistics Standing Committee. At least three of the Members-at-Large should be librarians with foci of concern on China, Japan, and Korea respectively. AAS non-librarian faculty may be appointed to the Board, ~~and would thus join the JEAL Editor~~ as the only non-voting members of the Board.

Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, <i>i.e.</i> , voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re Voting	34

Rights within CEAL Executive Board	
Votes against Proposal re Voting Rights within CEAL Executive Board	2
Abstention	3

In the meanwhile, however, a voting CEAL member in good standing filed with the Special Committee on 19 September 2008 a report that this revision proposal contained a typographical error in a part meant to repeat the current CEAL Bylaws in question proposed for revision:

MODIFY:

Art. VI, Sec. 1, Clause (b)

The *JEAL* Editor ... to coincide with the three-ear term of the officers ...

TO READ INSTEAD:

Art. VI, Sec. 1, Clause (b)

The *JEAL* Editor shall be ...

While the current CEAL Bylaws (rev. Aug. 2008) correctly carry "the three-year term" at Art. VI, Sec. 1, Clause (b), despite Special Committee's careful preparation of the draft ballot and Executive Board's thorough review as well as approval of the draft ballot, this typographical error was unfortunately left uncaught and uncorrected in the final ballot. Because of this error in the final ballot and the report from the voting CEAL member in good standing, received votes in response to CEAL Executive Board's CEAL Bylaws proposal pertaining to voting rights within the CEAL Executive Board of *JEAL* Editor and Statistics Coordinator/Chairperson of the Statistics Standing Committee could not be considered valid as a basis for approval or disapproval by CEAL members.

4.4.a. Representation in Other Professional Organizations: Special Committee's Investigation Results and Recommendations

Some CEAL members have expressed concern over absence of plans for or a haphazard, at best, approach to ensuring appropriate representation of CEAL in other professional organizations. They maintain that it is vital that CEAL be officially represented in relevant professional organizations as a member, even without voting privileges, to ensure continuous flow of essential but restricted information in a timely fashion (before it is too late for any intervention on CEAL's part) into CEAL. However, there is no provision in this regard in the current CEAL Bylaws, although a mention is made in the official updated AAS ruling of winter 2006 pertaining to the Asian Librarians Liaison Committee (ALL) that the chair of the Committee [sic] on East Asian Libraries is its member.³ Similarly, while there is no provision in CEAL Bylaws, CEAL's representation in the North American Coordinating Council on Japanese Library Resources (NCC) is indicated in NCC's Bylaws.

AAS stipulates that its Executive Director maintains relations with other scholarly associations as appropriate (AAS B., Art. 8). CORMOSEA specifies that their Chair, or a surrogate appointed by the Chair, is a member of AAS and appoints a second member (CORMOSEA B., Art. IV). ALCTS

³ *Ibid.*: 52.

dictates that its Councilor serves as ALCTS' representative to ALA Council (ALCTS B., Art. VIII.12.a). Also, some specialized library associations, such as the Association of Jewish Libraries, Music Library Association, Art Libraries Society of North America, Association for Recorded Sound Collections, Society of American Archivists, American Theological Library Association, Catholic Library Association, American Association of Law Libraries, Medical Library Association, and Special Libraries Association, are continuously represented in various ALA entities to ensure timely input from their particular perspectives in the course of deliberations directly or indirectly affecting them.

It has been to CEAL's benefit that CEAL's passive approach to its representation in NCC has appropriately been functioning. However, without CEAL's proactive initiative, there is no guarantee that such arrangements within NCC will continue. Even if it does, it must be CEAL that responsibly and actively appoint its representative to NCC rather than leaving NCC to assume that CEAL's representative must be the Chair of the CEAL Committee on Japanese Materials. Although CEAL might not object to such an assumption on NCC's part, it must still be CEAL that should make such a decision. As a matter of fact, before NCC started to make that particular assumption, CEAL's representative had not always been the Chair of that Committee. As to relevant entities within ALA, such as CC:DA (ALCTS/Cataloging and Classification: Description and Access) and SAC (ALCTS/Subject Access Committee), some CEAL members have happened to be on them at some point in time, but, more often, no CEAL presence has been noted, while many of ALA's decisions unarguably affect CEAL members and their patrons. True that CEAL's appointment might not always be accepted or even welcome by other relevant professional organizations, but it is not a reasonable counterargument against CEAL's responsible selection of its appointees and official notification to affected organizations for them at least to consider.

In view of the very fact that CEAL cannot operate in isolation from other relevant professional organizations and that CEAL's continuous (as opposed to haphazard) representation in other relevant professional organizations is vital, the Special Committee recommended that the following addition should be made to CEAL Bylaws:

ADD:

Art. VI, Sec. 3. Representation in External Organizations

(a) The Chairperson in Charge of Liaison with AAS and the President shall be members of Asian Librarians Liaison Committee (ALL). ALL members representing CEAL shall be responsible for keeping the Board informed of significant developments within ALL. In case of vacancy in the office of the Chairperson in Charge of Liaison with AAS, another ALL member shall be appointed from among Board members by the President with the approval of the Board for a term until the appointee completes her/his membership term within the Board, until s/he resigns from the Board, until the Board of Directors of the Association for Asian Studies fills the position of CEAL's Chairperson in Charge of Liaison with AAS, or until another situation inside or outside CEAL as deemed legitimate by the Board arises, whichever happens first.

(b) The President, with the approval of the Board, shall make reasonable efforts to appoint a Board member to represent CEAL in each relevant professional organization as well as entity and shall officially notify each affected organization as well as entity of CEAL's appointment for consideration. As long as

accepted by a relevant professional organization or entity as CEAL's representative, each appointee shall assume the responsibility for a term until the appointee completes her/his membership term within the Board, until s/he resigns from the Board, or until another situation inside or outside CEAL as deemed legitimate by the Board arises, whichever happens first. S/he shall be responsible for keeping the Board informed of significant developments within each assigned organization or entity. The President shall monitor the status of CEAL's representation in relevant professional organizations and entities to take timely actions for replacement of representatives when necessary.

4.4.b. Representation in Other Professional Organizations: Executive Board's Decision

After extensive discussion, on 11 June 2007, the CEAL Executive Board rejected Special Committee's recommendation 4.4.a above with regard to CEAL's representation in other professional organizations for CEAL Bylaws revision proposal to CEAL members for voting.

On 28 April 2008, CEAL Past President instructed the Special Committee to insert at this passage the following background explanation, on which CEAL Executive Board's consensus was reported to have been reached:

After considering the establishment of a Chairperson in Charge of Liaison with Other Organizations, it was acknowledged that CEAL cannot dictate to other committees who should serve as members of those committees, and that it may be in CEAL's best interest to "send people who are interested in this cross-regional work (and/or who have the time free) rather than whoever happens to be chair." One Board member wrote that such a remedy would be "too formal ... and too bureaucratic for something that in fact needs to be arranged informally." Another said, "I would posit that we've mostly achieved this CEAL awareness of relevant activities going on in sister organizations over the years naturally, through the formidable 'grapevine,' with appropriate reports to CEAL bubbling up in most cases without excessive research or cajoling by the President or Board members."

4.4.c. Representation in Other Professional Organizations: CEAL Members' Voting

Pursuant to CEAL Executive Board's 11 June 2007 rejection of Special Committee's recommendation 4.4.a above pertaining to CEAL's representation in other professional organizations, no CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting.

4.5. Nominating Committee

Elections are an essential mechanism for professional organizations to function in a manner responsive to changing as well as long-lasting interests and needs of constituent members, success of which heavily depends on nomination process. As CEAL has become larger and more complex as an

organization, the nomination process has become more and more challenging; and the CEAL Executive Board has recently been trying various approaches to the nomination process within the confines of the current Bylaws. In the initial charges, CEAL President instructed the Special Committee to investigate the chairpersonship of the Nominating Committee. In addition, the CEAL Executive Board also felt the need to clarify other related issues surrounding the Nominating Committee.

4.5.1.a. Nominating Committee: Chairpersonship: Special Committee's Investigation Results and Recommendations

With regard to the Chairperson of the CEAL Nominating Committee, the current CEAL Bylaws (rev. Aug. 2003) state:

The Executive Board may constitute itself as a Nominating Committee or may appoint such a committee. The Chairperson of the Nominating Committee shall normally be the immediate Past President. The Nominating Committee members may not be active candidates for office.

(CEAL B., Art. VIII, Sec. 1, Clause (a))

CEAL President wondered whether the chairpersonship should rather be someone appointed by CEAL President, rather than "normally ... the immediate Past President."

Within AAMES, the chairperson of their nominating committee is appointed by their Vice Chair/Chair Elect (AAMES B., Art. 7, Sec. 1).

Within AAS, the chairperson of their nominating committee is appointed by their Board of Directors (AAS C/B., Art. V.5(b)).

Within ALCTS, the chairperson of their nominating committee is their immediate past-past President (ALCTS B., Art. VI.2.a). CALA Constitution stipulates that the chairperson of their nominating committee is the immediate past President (CALA C., Art. VI.2.3), while CALA Bylaws carry attenuating word "normally" to such an instruction (CALA B., Art. III.1).

Neither CONSALD, CORMOSEA, MELA, ALC, nor ACRL has in each constitution or bylaws any provision regarding the chairperson of each nominating committee.

Past experience of the CEAL Executive Board reveals that an arrangement with an appointed chairperson of the Nominating Committee has generated good result not only in timely nominating process with commendable slates but also chairperson's opportunity to closely communicate with CEAL members, an invaluable opportunity for others than immediate past President having already had ample opportunity to stay attuned to CEAL members' opinions, untapped human resources, and availability for CEAL activities. Therefore, the Special Committee recommended that the following change should be made to CEAL Bylaws:

MODIFY:

Art. VIII, Sec. 1, Clause (a)

... The Chairperson of the Nominating Committee shall normally be the immediate Past President. ...

TO READ INSTEAD:

... The Chairperson of the Nominating Committee shall be appointed from among Board members by the President with the approval of the Board for the duration of the election and shall not be eligible for immediate reappointment. If the Chairperson does not complete her/his term, the President, with the approval of the Board, shall appoint a new Chairperson from among Board members to complete the remainder of the term. ...

4.5.1.b. Nominating Committee: Chairpersonship: Executive Board's Decision

On 27 June 2007, the CEAL Executive Board approved of Special Committee's recommendation 4.5.1.a above with regard to chairpersonship of the CEAL Nominating Committee for CEAL Bylaws revision proposal to CEAL members for voting.

4.5.1.c. Nominating Committee: Chairpersonship: CEAL Members' Voting

Pursuant to CEAL Executive Board's 27 June 2007 approval of Special Committee's recommendation 4.5.1.a above pertaining to chairpersonship of the CEAL Nominating Committee, a CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting. Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, <i>i.e.</i> , voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re Nominating Committee Chairpersonship	36
Votes against Proposal re Nominating Committee Chairpersonship	1
Abstention	2

As per the stipulation of the current CEAL Bylaws (rev. Aug. 2003):

Amendments to the CEAL Bylaws ... shall be approved and adopted with a two-thirds majority of the votes cast.
(CEAL B., Art. IX, Sec. 2, Clause (b))

Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise ...
(CEAL B., Art. IX, Sec. 2, Clause (a))

the CEAL Bylaws revision proposal pertaining to chairpersonship of the CEAL Nominating Committee was thus approved and adopted effective immediately, with the following modification:

MODIFY:
Art. VIII, Sec. 1, Clause (a)

... The Chairperson of the Nominating Committee shall normally be the immediate Past President. ...

TO READ INSTEAD:

... The Chairperson of the Nominating Committee shall be appointed from among Board members by the President with the approval of the Board for the duration of the election and shall not be eligible for immediate reappointment. If the Chairperson does not complete her/his term, the President, with the approval of the Board, shall appoint a new Chairperson from among Board members to complete the remainder of the term. ...

4.5.2/3.a. Nominating Committee: President's Involvement: Special Committee's Investigation Results and Recommendations

The current CEAL Bylaws specify CEAL President's role in the election process. The Nominating Committee is also instructed to be responsible for election administration.

(a) The ballot shall be so prepared that it is anonymous and yet enable the President to prevent irregularities.

(b) The voting process shall be handled by the Chairperson of the Nominating Committee and the CEAL Secretary ...

(Art. VIII, Sec. 8)

The CEAL Executive Board wondered whether CEAL President should be an *ex officio* member of the Nominating Committee, as s/he is of CEAL Standing Committees, Special Committees, and Task Forces (Art. VII, Sec. 6, Clause (d)).

Within AAS, their President is a member of their Nominating Committee (AAS C/B., Art. V.8(a)).

Within MELA, their President is a member of their Nominating Committee, since their Executive Board constitutes their Nominating Committee (MELA B., Art. IV.8.B).

Within CALA, their President is an *ex-officio*, non-voting member of all their committees (CALA B., Art. II.1), which includes their Nominating Committee (CALA C., Art. VI.2).

ALA explicitly excludes its President (or anyone on their Executive Board) from serving on their Nominating Committee (ALA B., Art. III.1.A). Likewise, ALCTS explicitly excludes its President (or anyone on their Board of Directors) from serving on their Nominating Committee (ALCTS B., Art. VI.2.a).

Given the multiplicity of CEAL President's responsibilities, past experience of the CEAL Executive Board, the relatively large CEAL Executive Board, and CEAL President's *ex officio* membership on Standing Committees, Special Committees, and Task Forces, the Special Committee recommended that the following addition should be made to CEAL Bylaws:

ADD:

Art. VIII, Sec. 1, Clause (b)

... The CEAL President and Vice-President/President-Elect shall serve as *ex-officio* members of the Nominating Committee, whom the

Nominating Committee may choose to consult on relevant issues. The President shall be responsible for explicitly providing to the Nominating Committee a list of vacancies and, in case of Members-at-Large, an additional requirement, if any, for meeting the stipulated quota according to the foci of concern, to be filled through the election process in question.

4.5.2/3.b. Nominating Committee: President's Involvement: Executive Board's Decision

On 27 June 2007, the CEAL Executive Board approved of Special Committee's recommendation 4.5.2/3.a above with regard to CEAL President's and Vice-President/President-Elect's involvement in the CEAL Nominating Committee for CEAL Bylaws revision proposal to CEAL members for voting.

4.5.2/3.c. Nominating Committee: President's Involvement: CEAL Members' Voting

Pursuant to CEAL Executive Board's 27 June 2007 approval of Special Committee's recommendation 4.5.2/3.a above pertaining to CEAL President's and Vice-President/President-Elect's involvement in the CEAL Nominating Committee, a CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting. Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, <i>i.e.</i> , voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re President's Involvement in Nominating Committee	34
Votes against Proposal re President's Involvement in Nominating Committee	2
Abstention	3

As per the stipulation of the current CEAL Bylaws (rev. Aug. 2003):

Amendments to the CEAL Bylaws ... shall be approved and adopted with a two-thirds majority of the votes cast.
(CEAL B., Art. IX, Sec. 2, Clause (b))

Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise ...
(CEAL B., Art. IX, Sec. 2, Clause (a))

the CEAL Bylaws revision proposal pertaining to CEAL President's and Vice-President/President-Elect's involvement in the CEAL Nominating Committee was thus approved and adopted effective immediately, with the following addition:

ADD:

Art. VIII, Sec. 1, Clause (b)

... The CEAL President and Vice-President/President-Elect shall serve as ex-officio members of the Nominating Committee, whom the Nominating Committee may choose to consult on relevant issues. The President shall be responsible for explicitly providing to the Nominating Committee a list of vacancies and, in case of Members-at-Large, an additional requirement, if any, for meeting the stipulated quota according to the foci of concern, to be filled through the election process in question.

4.5.4.a. Nominating Committee: Size: Special Committee's Investigation Results and Recommendations

With regard to the size of the CEAL Nominating Committee, the current CEAL Bylaws (rev. Aug. 2003) explicitly state:

If the Executive Board chooses to appoint a Nominating Committee, the Committee shall be comprised of at least two members.
(CEAL B., Art. VIII, Sec. 1, Clause (b))

However, the CEAL Executive Board questioned this current stipulation.

Within AAS, their Nominating Committee consists of four presidential officers together with up to two additional members appointed by their Board (AAS B., Art. V.8(a)).

Within ALC, their Elections Committee consists of two members (ALC B., Sec. IV).

Within CORMOSEA, the number of members on their Nominating Committee is three (CORMOSEA B., Art. V).

Within CALA, their Nominating Committee consists of three or more members appointed by their President with the advice of their Board (CALA B., Art. III.1); and the number of members, including the chairperson, must be an odd number (CALA C., Art VI.4.a).

Within MELA, since their Executive Board constitutes their Nominating Committee (MELA B., Art. IV.8.B), the number of their Nominating Committee members are six (MELA B., Art. IV.2).

The Special Committee recommended that the current flexibility in the CEAL Bylaws should be retained but that the number of members should be an odd one, with the following modification:

MODIFY:

Art. VIII, Sec. 1, Clause (b)

If the Executive Board chooses to appoint a Nominating Committee, the Committee shall be comprised of at least two members.

TO READ INSTEAD:

If the Executive Board chooses to appoint a Nominating Committee, the Committee shall be comprised of at least three and an odd number of members.

4.5.4.b. Nominating Committee: Size: Executive Board's Decision

On 27 June 2007, the CEAL Executive Board decided not to approve of Special Committee's recommendation 4.5.4.a above with regard to the size of each CEAL Nominating Committee for CEAL Bylaws revision proposal to CEAL members for voting.

On 28 April 2008, CEAL Past President instructed the Special Committee to insert at this passage the following background explanation, on which CEAL Executive Board's consensus was reported to have been reached:

Since the Nominating Committee does not itself vote, there seemed to be no need for an odd number of members. One Board member commented, "I think in the past the committee has worked well with one primary chair with the remaining members, 1 or 2, as supporting."

4.5.4.c. Nominating Committee: Size: CEAL Members' Voting

Pursuant to CEAL Executive Board's 27 June 2007 disapproval of Special Committee's recommendation 4.5.4.a above pertaining to the size of each CEAL Nominating Committee, no CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting.

4.6.a. Number of Candidates on Final Slate: Special Committee's Investigation Results and Recommendations

Although the current CEAL Bylaws specify the qualification of and a requirement from candidates to be on the final nomination list as well as stipulate that some balance should be tried to be achieved, no indication is made as to the number of candidates for each vacant position to be placed on a final slate. CEAL President instructed the Special Committee to investigate desirability of specifying such a number in the CEAL Bylaws. Concern was expressed by some that too many candidates on a final slate resulted in too many good CEAL candidates not elected, which would be a cause of subsequent difficulty in securing agreement from eligible CEAL members to run for elections, while some CEAL Executive Board members thought such measures logistically complicated, if not impossible, and/or procedurally questionable.

Within AAS, their Nominating Committee is instructed to seek to provide a balanced representation on a slate; however, it is clearly stated that it is not bound by any particular formula (AAS B., 10(c)).

Within ALA, the minimum number of candidates for their members-at-large of the Council is specified as no fewer than 68 candidates for 34 vacant positions (ALA B., Art. III.1.C). Similarly, within ALCTS, their Nominating Committee is instructed to present at least two candidates for each vacant office (ALCTS B., Art. VI.2.c).

Within CALA, the number of candidates is explicitly spelt out as 1 or 2 names each for their Vice President/President Elect, Treasurer, and Executive Director vacancies and between 5 and 10 names for their Board member vacancies (CALA B., Art. III.2).

Regarding the concern over discouragement among CEAL members willing to run for election, while it is a valid concern in view of the fact that, most of the time, the CEAL Nominating Committee encounters difficulty in securing enough number of candidates, unfortunately, it is also recognized that discouragement would also persist, if some CEAL members otherwise meeting all requirements would not be accommodated on a final slate due to the contemplated provision of limiting the number of candidates for each vacant position. In such a situation, discouragement would not be avoided but simply shifted from the post- to pre-election time. As already noted above, it certainly remains that such measures to predefine the number of candidates for each vacant position are logistically complicated, if not impossible, and procedurally questionable. On the other hand, some CEAL members' opinion that the number of candidates for each office for election should be limited to two to three through prescreening by the Nominating Committee cannot be ignored.

The Special Committee recommended that the Executive Board should consider two mutually-exclusive options for its decision: (1) to leave the current CEAL Bylaws as is as to the number of candidates for each vacant position to be placed on a final slate; and (2) to limit the number of candidates for each vacant position to two or three. The Special Committee could not come up with a single recommendation on this particular issue of the number of candidates on the final slate. It was recognized that some measures could still be taken even with option (1) above. CEAL President should simply brief each Nominating Committee on the concern over discouragement among CEAL members with a suggestion of some informal approach to partially, although admittedly not at all completely, ease discouragement, such as frequent update through Eastlib and/or on the web, during the period when nominations are accepted, about the number (but not names) of cumulative nominations received up to each point in time for each vacant position for election, which the Special Committee did not believe belong in the CEAL Bylaws.

4.6.b. Number of Candidates on Final Slate: Executive Board's Decision

At its meeting of 22 March 2007, the CEAL Executive Board discussed Special Committee's recommendation 4.6.a above with regard to the number of candidates on final slate of each election. Then, on 19 February 2008, the CEAL Executive Board decided that current Bylaws should be left as is as to the number of candidates for each vacant position to be placed on a final slate.

4.6.c. Number of Candidates on Final Slate: CEAL Members' Voting

Pursuant to CEAL Executive Board's 19 February 2008 decision, in reference to Special Committee's recommendation 4.6.a above, that current Bylaws should be left as is as to the number of candidates for each vacant position to be placed on a final slate, no CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting.

4.7.a. Voting for Chairperson of Area Committees: Special Committee's Investigation Results and Recommendations

With regard to voting for the Chairperson of three "area committees," the current CEAL Bylaws (rev. Aug. 2003) explicitly state:

Members shall be allowed to vote for the Chairperson of only one of the three "area committees".
(CEAL B., Art. VIII, Sec. 9, Clause (a))

Some concerns over this provision have been received; and CEAL President instructed the Special Committee to investigate whether it should remain as is.

Within AAS, each member in good standing with voting rights is entitled to vote for three nominees for one of the four area councils (China and Inner Asia Council, Northeast Asia Council, South Asia Council, Southeast Asia Council), for one nominee in any of the other three area councils (AAS B., 11(c)).

Some CEAL members' duty assignments fall only within one of the CJK Committees, while some other CEAL members work on two or three of CJK studies. Among those who are responsible for more than one area of CJK, work time allocation varies from one case to another. Some of them have one major area of work, with occasional assignments in one or two of the other, while most, although not all, CEAL members with managerial contract divide their work time equally into three of CJK and even beyond, such as Vietnamese studies, Indic studies, and/or Egyptology. Some CEAL members even have duty assignments of one or more of CJK in addition to science/technology. Moreover, some members encounter changes in job description, as internal reorganization and/or reassignment take(s) place or as they move to other libraries.

In consideration of such diverse situations of CEAL members, the Special Committee recommended that the following modification should be made to the CEAL Bylaws:

MODIFY:

Art. VIII, Sec. 9, Clause (a)

... Members shall be allowed to vote for the Chairperson of only one of the three "area committees". ...

TO READ INSTEAD:

... Each member in good standing shall be allowed to vote for the Chairperson of any one or more of the three "area committees" based on interests and concerns perceived by each. ...

4.7.b. Voting for Chairperson of Area Committees: Executive Board's Decision

On 9 October 2007, the CEAL Executive Board approved of Special Committee's recommendation 4.7.a above with regard to CEAL members' voting for the chairperson of area committees for CEAL Bylaws revision proposal to CEAL members for voting.

4.7.c. Voting for Chairperson of Area Committees: CEAL Members' Voting

Pursuant to CEAL Executive Board's 9 October 2007 approval of Special Committee's recommendation 4.7.a above pertaining to CEAL members' voting for the chairperson of area committees, a CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting. Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, <i>i.e.</i> , voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re Voting for Chairperson of Area Committees	30
Votes against Proposal re Voting for Chairperson of Area Committees	6
Abstention	3

As per the stipulation of the current CEAL Bylaws (rev. Aug. 2003):

Amendments to the CEAL Bylaws ... shall be approved and adopted with a two-thirds majority of the votes cast.
(CEAL B., Art. IX, Sec. 2, Clause (b))

Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise ...
(CEAL B., Art. IX, Sec. 2, Clause (a))

the CEAL Bylaws revision proposal pertaining to CEAL members' voting for the chairperson of area committees was thus approved and adopted effective immediately, with the following modification:

MODIFY:

Art. VIII, Sec. 9, Clause (a)

... Members shall be allowed to vote for the Chairperson of only one of the three "area committees". ...

TO READ INSTEAD:

... Each member in good standing shall be allowed to vote for the Chairperson of any one or more of the three "area committees" based on interests and concerns perceived by each. ...

4.8.a. Election Timing for Elected Standing Committee Chairs, Secretary, and Treasurer: Special Committee's Investigation Results and Recommendations

With regard to voting for the Chairperson of standing committees (with the exception of Statistics), the current CEAL Bylaws (rev. Aug. 2003) explicitly state:

Voting for all Standing Committee Chairpersons shall take place simultaneously and on the same ballot as the Secretary and the

Treasurer once very three years. ... Chairpersons of other Standing Committees, however, shall be elected by a vote of all members in good standing.

(CEAL B., Art. VIII, Sec. 9, Clause (a))

However, from the viewpoint of managing the CEAL Executive Board, such massive simultaneous turn-over of every three years within the Board was deemed highly problematic and, in reality, recent CEAL elections have not been administered according to this prescribed schedule. Therefore, CEAL President instructed the Special Committee to investigate this issue. In addition, while carefully examining it, the Special Committee felt that it would be better to explicitly repeat here in this clause, although it is a standing committee, the Chairperson of the Statistics Standing Committee is excluded from this provision so that no confusion would arise.

Neither AAS, CORMOSEA, CONSALD, nor MELA has any comparable provision as to the timing of election for their offices.

Within ALC, CALA, ACRL, AAMES, and ALCTS, their committee chairpersons or representatives are appointed rather than elected to defy any meaning comparison with CEAL's situation.

As has intentionally been avoided by CEAL, despite the current CEAL Bylaws stipulation, simultaneous massive turn-over of every three years within the CEAL Executive Board would create much otherwise avoidable disruption in CEAL's activities, although it is also recognized that too many staggering terms would make training of new Board members rather inefficient. Thus, the Special Committee recommended that CEAL should continue with the current practice of simultaneously electing Secretary and Treasurer for a term of three years but of doing so at different times than election for three-year term Standing Committee Chairpersons through the following modification to the CEAL Bylaws:

MODIFY:

Art. VIII, Sec. 9, Clause (a)

Voting for all Standing Committee Chairpersons shall take place simultaneously and on the same ballot as the Secretary and the Treasurer once every three years. ...

TO READ INSTEAD:

Voting for all Standing Committee Chairpersons shall take place simultaneously once every three years. Voting for the Secretary, Treasurer, and JEAL Editor shall take place simultaneously once every three years in a manner that does not coincide with voting for elected Standing Committee Chairpersons. ...

In addition, in order to facilitate proper execution of the nominations and elections process, the current one-way reference from directly related Art. VI, Sec. 2 to Art. VIII, it is desirable to make the reference structure reciprocal. The Special Committee recommended the following addition to the CEAL Bylaws:

ADD:

Art. VIII, Sec. 9, Clause (c)

The voting schedule and provision for vacancies pertaining to other elected offices shall be in accord with the terms set forth in Article VI, Section 2.

Furthermore, in order to align the future reality with the CEAL Bylaws, the Special Committee further recommended that the term of the Chairperson of the Committee on Membership should be synchronized in the future with that of other elected Standing Committee Chairpersons. The Committee on Membership was established in 2004 with a three-year Chairperson term of 2004 to 2007; and the 2007 election is for a new Chairperson of Membership for 2007 probably to 2010. However, the three-year term of all other elected Standing Committee Chairpersons runs from 2005 to 2008 and then will do so from 2008 to 2011. CEAL should find a way to cover Chairpersonship of Membership for 2010 to 2011 and, with the 2011 election, should administer an election for Chairpersons for term 2011-2014 of all elected Standing Committees, including Membership, alongside of Chinese, Japanese, Korean, Library Technology, Public Services, and Technical Processing.

4.8.b. Election Timing for Elected Standing Committee Chairs, Secretary, and Treasurer: Executive Board's Decision

On 15 October 2007, the CEAL Executive Board revised Special Committee's recommendation 4.8.a above with regard to the election timing for elected standing Committee Chairs, Secretary, and Treasurer to make it in line with Executive Board's decision 4.3.b above made after Special Committee's recommendation had been submitted. Executive Board's decision of 15 October 2007 on CEAL Bylaws revision proposal to CEAL members for voting was to:

MODIFY:

Art. VIII, Sec. 9, Clause (a)

Voting for all Standing Committee Chairpersons shall take place simultaneously and on the same ballot as the Secretary and the Treasurer once every three years. ...

TO READ INSTEAD:

Voting for all Standing Committee Chairpersons shall take place simultaneously once every three years. Voting for the Secretary and Treasurer shall take place simultaneously once every three years in a manner that does not coincide with voting for elected Standing Committee Chairpersons. ...

and to:

ADD:

Art. VIII, Sec. 9, Clause (c)

The voting schedule and provision for vacancies pertaining to other elected offices shall be in accord with the terms set forth in Article VI, Section 2.

Regardless of whether or not CEAL Bylaws Art. VIII, Sec. 9, Clause (a) will be revised through CEAL members' voting, in order for the first sentence, which is reasonably outside the current CEAL Bylaws revision attempt, to be fully implemented, the CEAL Executive Board also agreed that CEAL should find a way to cover Chairpersonship of Membership for 2010 to 2011 and, with the 2011 election, should administer an election for Chairpersons for term 2011-2014 of all elected Standing Committees, including Membership, alongside of Chinese, Japanese, Korean, Library Technology, Public Services, and Technical Processing.

4.8.c. Election Timing for Elected Standing Committee Chairs, Secretary, and Treasurer: CEAL Members' Voting

Pursuant to CEAL Executive Board's 15 October 2007 decision, in reference to Special Committee's recommendation 4.8.a above, pertaining to election timing for elected standing Committee Chairs, Secretary, and Treasurer, the following CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting:

MODIFY:

Art. VIII, Sec. 9, Clause (a)

Voting for all Standing Committee Chairpersons shall take place simultaneously and on the same ballot as the Secretary and the Treasurer once every three years. ...

TO READ INSTEAD:

Voting for all Standing Committee Chairpersons shall take place simultaneously once every three years. Voting for the Secretary and Treasurer shall take place simultaneously once every three years in a manner that does not coincide with voting for elected Standing Committee Chairpersons. ...

and:

ADD:

Art. VIII, Sec. 9, Clause (c)

The voting schedule and provision for vacancies pertaining to other elected offices shall be in accord with the terms set forth in Article VI, Section 2.

Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, <i>i.e.</i> , voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re Election Timing	36
Votes against Proposal re Election Timing	1
Abstention	2

As per the stipulation of the current CEAL Bylaws (rev. Aug. 2003):

Amendments to the CEAL Bylaws ... shall be approved and adopted with a two-thirds majority of the votes cast.
(CEAL B., Art. IX, Sec. 2, Clause (b))

Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise ...
(CEAL B., Art. IX, Sec. 2, Clause (a))

the CEAL Bylaws revision proposal pertaining to election timing for elected standing Committee Chairs, Secretary, and Treasurer was thus approved and adopted effective immediately.

4.9.a. CEAL's Objectives: Special Committee's Investigation Results and Recommendations

In reference to a request that CEAL received for CEAL's recognition of a special interest group for library operations related to history and genealogy of the Chinese, Korean, and Japanese in North America, some electronic discussion took place among the CEAL Executive Board members as to whether or not studies of North American population of East Asian origin was within the scope of CEAL objectives, which stated (and still does):

The objectives of CEAL shall be:

- (a) to serve as a faculty-librarians' forum for the discussion of East Asian library issues of common concern;
 - (b) to formulate programs for the development of East Asian library resources, bibliographic controls, and access; and
 - (c) to improve and enhance interlibrary and international cooperation in East Asian library development and services.
- (CEAL B., Art. II)

Some Board members thought that studies of North American population of East Asian origin were within the realm of East Asian libraries, while other Board members believed that such studies belonged to North American studies. Along this line, suggestion was also made that the objectives of CEAL should be expanded in the CEAL Bylaws.

AAS defines its objectives in terms of "Asian studies" and "scholarly study of Asia" (AAS C/B., Art. II).

CONSALD's primary objective relates to resources on South Asia.⁴ Likewise, the purpose of CORMOSEA relates to Southeast Asian librarianship and collection development.⁵ MELA's activities pertain to supporting of the study of or dissemination of information about the Middle East (MELA B. Art. I). ALC defines its existence in connection with Africana resource materials (ALC B., Sec. II).

Since, after the discussion, the CEAL Executive Board already made a decision to support the special interest group initially through the CEAL Committee on Public Services with possibility of future organizational adjustments within CEAL, the Special Committee recommended the following modification and addition:

MODIFY:

Art. II

The objectives of CEAL shall be:

- (a) to serve as a faculty-librarians' forum for the discussion of East Asian library issues of common concern;
- (b) to formulate programs for the development of East Asian library resources, bibliographic controls, and access; and

⁴ *Ibid.*: 53.

⁵ *Ibid.*: 54.

- (c) to improve and enhance interlibrary and international cooperation in East Asian library development and services.

TO READ INSTEAD:

The objectives of CEAL shall be:

- (a) to serve as a faculty-librarians' forum for the discussion of information issues on East Asian studies and studies of dispersed population of East Asian origin of common concern;
- (b) to formulate programs for the development of library collection of, bibliographic controls over, and access to resources on East Asian studies and studies of dispersed population of East Asian origin; and
- (c) to improve and enhance interlibrary and international cooperation in library development and services in support of East Asian studies and studies of dispersed population of East Asian origin.

ADD:

Art. II, Clause (d)

- (d) to support librarianship of East Asian studies and studies of dispersed population of East Asian origin through active and free exchange of idea and perspective among members.

4.9.b. CEAL's Objectives: Executive Board's Decision

The CEAL Executive Board's earlier decision to support the special interest group for library operations related to history and genealogy of the Chinese, Korean, and Japanese in North America initially through the CEAL Committee on Public Services with possibility of future organizational adjustments within CEAL notwithstanding, on 6 November 2007, the Executive Board decided not to approve of Special Committee's recommendation 4.9.a above with regard to CEAL's objectives for CEAL Bylaws revision proposal to CEAL members for voting.

On 28 April 2008, CEAL Past President instructed the Special Committee to insert at this passage the following background explanation, on which CEAL Executive Board's consensus was reported to have been reached:

Many Board members were of two minds about the proposal. Those in favor saw genealogy and diaspora as growing areas of interest. But the majority felt that it was not necessary to expand CEAL's objectives to accommodate this new interest group. One person said that interest groups "could either work with existing standing committees or directly with AAS for programs and support. The CEAL Bylaws has clauses addressing how to establish taskforces and new standing committees should such needs arise."

4.9.c. CEAL's Objectives: CEAL Members' Voting

Pursuant to CEAL Executive Board's 6 November 2007 disapproval of Special Committee's recommendation 4.9.a above pertaining to CEAL's objectives, no CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting.

4.10.a. Establishment of New Standing Groups within CEAL: Special Committee's Investigation Results and Recommendations

The request that CEAL received for CEAL's recognition of a special interest group for library operations related to history and genealogy of the Chinese, Korean, and Japanese in North America also lead to CEAL Executive Board members' discussion on procedures for establishing new standing groups within CEAL. The current CEAL Bylaws have provision for establishment of new standing committees and, for temporary assignments, special committees as well as task forces; however, no stipulation is provided for establishment of new standing groups. Thus, CEAL President instructed the Special Committee to study possibilities for revising the CEAL Bylaws to incorporate procedures for establishing new standing groups.

The AAS Bylaws stipulate that organizations having scholarly interest in Asia and containing in their memberships a substantial number of persons who are AAS members may be affiliated with AAS or one of its councils, subject to acceptance by their Board of Directors (AAS B., 22). MELA stipulates that discussion groups will normally be confined to topics concerning the practical aspects of Middle East librarianship (MELA B., Art. V.C).

Following the Presidential instruction, the Special Committee recommended that procedures for establishing new standing groups and accepting affiliates should be incorporated into the CEAL Bylaws through the following modifications and additions:

MODIFY:
Art. VII
Committees
TO READ INSTEAD:
Committees, Task Forces, and Groups

MODIFY:
Art. VII, Sec. 1
The President, in consultation with the Board, may establish or abolish CEAL committees.
TO READ INSTEAD:
The President, in consultation with the Board, may establish or abolish CEAL committees, task forces, and groups.

MODIFY:
Art. VII, Sec. 3
Special Committees and Task Forces
TO READ INSTEAD:
Special Committees, Task Forces, and Groups

ADD:
Art. VII, Sec. 3, Clause (c)
(c) The President, in consultation with the Board, may establish (and/or abolish) standing Groups relating to the work of CEAL as a whole or one or more committees or to activities otherwise relevant to the objectives of CEAL. The reporting structure of each standing Group shall be specified by the President, in consultation with the Board.

MODIFY:

Art. VII, Sec. 4

Functions of Special Committees and Task Forces

TO READ INSTEAD:

Functions of Special Committees, Task Forces, and Groups

MODIFY:

Art. VII, Sec. 4, Clause (a)

The Special Committees and Task Forces shall investigate specific areas of concern as charged and present findings and recommendations to the Board or sponsoring committees respectively for consideration and actions, and assume responsibility for the performance of specified functions or services. Every Special Committee and Task Force shall have its charges and functions specified in the minutes of the Board or committee meeting respectively in which it was established.

TO READ INSTEAD:

The Special Committees, Task Forces, and Groups shall investigate specific areas of concern as charged and present findings and recommendations to the Board or sponsoring committees as identified for consideration and actions, and assume responsibility for the performance of specified functions or services. Every Special Committee, Task Force, and Group shall have its charges and functions specified in the minutes of the Board or committee meeting ~~respectively~~ in which it was established.

MODIFY:

Art. VII, Sec. 4, Clause (b)

The organization and procedures of each Special Committee and Task Force shall be determined by the nature of the assignment. The Special Committee or Task Force Chairperson shall submit to the Board or sponsoring committee respectively for its approval a statement of functions, a plan for organization, and a set of procedures to be followed by his/her Committee or Task Force.

TO READ INSTEAD:

The organization and procedures of each Special Committee, Task Force, and Group shall be determined by the nature of the assignment. The Special Committee, Task Force, or Group Chairperson shall submit to the Board or sponsoring committee as identified for its approval a statement of functions, a plan for organization, and a set of procedures to be followed by his/her Committee, Task Force, or Group.

MODIFY:

Art. VII, Sec. 4, Clause (c)

CEAL, through the Board, shall provide assistance to all committees and task forces in facilitating their work, including fund-raising and other assistance necessary to promote the effective performance and successful completion of their assignments.

TO READ INSTEAD:

CEAL, through the Board, shall provide assistance to all committees, task forces, and groups in facilitating their work, including fund-raising and other assistance necessary to promote the effective performance and successful completion of their assignments.

MODIFY:

Art. VII, Sec. 5, Clause (a)

Chairpersons of any Committees or Task Forces may appoint two to eight CEAL members in good standing to serve for a single, three-year term, subject to approval by the Board. In order to ensure a broad and balanced representation, the appointment of any Committee and Task Force members shall give due consideration to geographic areas, research interests, size of East Asian collections, and length of membership in CEAL. Board members proposed for committee membership shall abstain from any Board votes related to approving that committee's membership. Under exceptional circumstances, the Board may approve an appointment for a term other than three-years or two in the case of members of Special Committees and Task Forces.

TO READ INSTEAD:

Chairpersons of any Committees, Task Forces, or Groups may appoint two to eight CEAL members in good standing to serve for a single, three-year term, subject to approval by the Board. In order to ensure a broad and balanced representation, the appointment of any Committee, Task Force, and Group members shall give due consideration to geographic areas, research interests, size of East Asian collections, and length of membership in CEAL. Board members proposed for committee, task force, or group membership shall abstain from any Board votes related to approving that committee's, task force's, or group's membership. Under exceptional circumstances, the Board may approve an appointment for a term other than three-years or two in the case of members of Special Committees and Task Forces [note: "Groups" should not be added at this specific location, because of their standing nature].

MODIFY:

Art. VII, Sec. 5, Clause (b)

No limit will be placed on the number of committees in which a CEAL member can serve.

TO READ INSTEAD:

No limit shall be placed on the number of committees, task forces, or groups, in which a CEAL member can serve.

MODIFY:

Art. VII, Sec. 6, Clause (a)

All Standing Committee members, including the Chairperson, shall normally serve a term of three years. ...

TO READ INSTEAD:

All Standing Committee and standing Group members, including the Chairperson, shall normally serve a term of three years. ...

MODIFY:

Art. VII, Sec. 6, Clause (b)

Committee and Task Force members may include non-CEAL members as advisors, whose professional knowledge and expertise are judged to be essential to the proper functioning of the Committees and Task Forces.

TO READ INSTEAD:

Committee, Task Force, and Group members may include non-CEAL members as advisors, whose professional knowledge and expertise

are judged to be essential to the proper functioning of the Committees, Task Forces, and Groups.

MODIFY:

Art. VII, Sec. 6, Clause (c)

The Chairperson of each committee may solicit prospective committee members through such mechanisms as paper or electronic-based requests for volunteers, or committee preference sheets distributed during the CEAL general meetings or via the Internet.

TO READ INSTEAD:

The Chairperson of each committee, task force, or group may solicit prospective committee, task force, or group members through such mechanisms as paper or electronic-based requests for volunteers, or committee/task force/group preference sheets distributed during the CEAL general meetings or via the Internet.

MODIFY:

Art. VII, Sec. 6, Clause (d)

The CEAL President shall serve as an ex-officio member of CEAL Standing Committees, Special Committees, and Task Forces.

TO READ INSTEAD:

The CEAL President shall serve as an ex-officio member of CEAL Standing Committees, Special Committees, Task Forces, and Groups.

ADD:

new Art. IX

new Article IX. Affiliates

Organizations having professional interest in librarianship of East Asian studies and studies of dispersed population of East Asian origin containing in their memberships a substantial number of persons who are members of the Council on East Asian Studies may be affiliated with the Council or one of its committees, subject to acceptance by the CEAL Executive Board. Such affiliation would permit the Council to provide services and assistance as approved by the Executive Board, but affiliates would not be a part of the Council and not covered by any term of the Association for Asian Studies pertaining to CEAL. Affiliation shall be for three years and shall be subject to renewal upon notification. At least 90 days before its affiliation is due to expire, an affiliated organization shall be so informed by the President or her/his official deputy.

RENUMBER:

current Art. IX-X

TO READ INSTEAD:

new Art. X-XI

4.10.b. Establishment of New Standing Groups within CEAL: Executive Board's Decision

On 6 November 2007, the CEAL Executive Board approved of Special Committee's recommendation 4.10.a above with regard to establishment of new standing groups within CEAL for CEAL Bylaws revision proposal to CEAL members for voting.

4.10.c. Establishment of New Standing Groups within CEAL: CEAL Members' Voting

Pursuant to CEAL Executive Board's 6 November 2007 approval of Special Committee's recommendation 4.10.a above pertaining to establishment of new standing groups within CEAL, a CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting. Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, <i>i.e.</i> , voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re Establishment of New Standing Groups	34
Votes against Proposal re Establishment of New Standing Groups	2
Abstention	3

As per the stipulation of the current CEAL Bylaws (rev. Aug. 2003):

Amendments to the CEAL Bylaws ... shall be approved and adopted with a two-thirds majority of the votes cast.
(CEAL B., Art. IX, Sec. 2, Clause (b))

Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise ...
(CEAL B., Art. IX, Sec. 2, Clause (a))

the CEAL Bylaws revision proposal pertaining to establishment of new standing groups within CEAL was thus approved and adopted effective immediately, with the following modifications and additions:

MODIFY:
Art. VII
Committees
TO READ INSTEAD:
Committees, Task Forces, and Groups

MODIFY:
Art. VII, Sec. 1
The President, in consultation with the Board, may establish or abolish CEAL committees.
TO READ INSTEAD:
The President, in consultation with the Board, may establish or abolish CEAL committees, task forces, and groups.

MODIFY:
Art. VII, Sec. 3
Special Committees and Task Forces
TO READ INSTEAD:
Special Committees, Task Forces, and Groups

ADD:

Art. VII, Sec. 3, Clause (c)

(c) The President, in consultation with the Board, may establish (and/or abolish) standing Groups relating to the work of CEAL as a whole or one or more committees or to activities otherwise relevant to the objectives of CEAL. The reporting structure of each standing Group shall be specified by the President, in consultation with the Board.

MODIFY:

Art. VII, Sec. 4

Functions of Special Committees and Task Forces

TO READ INSTEAD:

Functions of Special Committees, Task Forces, and Groups

MODIFY:

Art. VII, Sec. 4, Clause (a)

The Special Committees and Task Forces shall investigate specific areas of concern as charged and present findings and recommendations to the Board or sponsoring committees respectively for consideration and actions, and assume responsibility for the performance of specified functions or services. Every Special Committee and Task Force shall have its charges and functions specified in the minutes of the Board or committee meeting respectively in which it was established.

TO READ INSTEAD:

The Special Committees, Task Forces, and Groups shall investigate specific areas of concern as charged and present findings and recommendations to the Board or sponsoring committees as identified for consideration and actions, and assume responsibility for the performance of specified functions or services. Every Special Committee, Task Force, and Group shall have its charges and functions specified in the minutes of the Board or committee meeting ~~respectively~~ in which it was established.

MODIFY:

Art. VII, Sec. 4, Clause (b)

The organization and procedures of each Special Committee and Task Force shall be determined by the nature of the assignment. The Special Committee or Task Force Chairperson shall submit to the Board or sponsoring committee respectively for its approval a statement of functions, a plan for organization, and a set of procedures to be followed by his/her Committee or Task Force.

TO READ INSTEAD:

The organization and procedures of each Special Committee, Task Force, and Group shall be determined by the nature of the assignment. The Special Committee, Task Force, or Group Chairperson shall submit to the Board or sponsoring committee as identified for its approval a statement of functions, a plan for organization, and a set of procedures to be followed by his/her Committee, Task Force, or Group.

MODIFY:

Art. VII, Sec. 4, Clause (c)

CEAL, through the Board, shall provide assistance to all committees and task forces in facilitating their work, including fund-raising and other assistance necessary to promote the effective performance and successful completion of their assignments.

TO READ INSTEAD:

CEAL, through the Board, shall provide assistance to all committees, task forces, and groups in facilitating their work, including fund-raising and other assistance necessary to promote the effective performance and successful completion of their assignments.

MODIFY:

Art. VII, Sec. 5, Clause (a)

Chairpersons of any Committees or Task Forces may appoint two to eight CEAL members in good standing to serve for a single, three-year term, subject to approval by the Board. In order to ensure a broad and balanced representation, the appointment of any Committee and Task Force members shall give due consideration to geographic areas, research interests, size of East Asian collections, and length of membership in CEAL. Board members proposed for committee membership shall abstain from any Board votes related to approving that committee's membership. Under exceptional circumstances, the Board may approve an appointment for a term other than three-years or two in the case of members of Special Committees and Task Forces.

TO READ INSTEAD:

Chairpersons of any Committees, Task Forces, or Groups may appoint two to eight CEAL members in good standing to serve for a single, three-year term, subject to approval by the Board. In order to ensure a broad and balanced representation, the appointment of any Committee, Task Force, and Group members shall give due consideration to geographic areas, research interests, size of East Asian collections, and length of membership in CEAL. Board members proposed for committee, task force, or group membership shall abstain from any Board votes related to approving that committee's, task force's, or group's membership. Under exceptional circumstances, the Board may approve an appointment for a term other than three-years or two in the case of members of Special Committees and Task Forces [note: "Groups" should not be added at this specific location, because of their standing nature].

MODIFY:

Art. VII, Sec. 5, Clause (b)

No limit will be placed on the number of committees in which a CEAL member can serve.

TO READ INSTEAD:

No limit shall be placed on the number of committees, task forces, or groups, in which a CEAL member can serve.

MODIFY:

Art. VII, Sec. 6, Clause (a)

All Standing Committee members, including the Chairperson, shall normally serve a term of three years. ...

TO READ INSTEAD:

All Standing Committee and standing Group members, including the Chairperson, shall normally serve a term of three years. ...

MODIFY:

Art. VII, Sec. 6, Clause (b)

Committee and Task Force members may include non-CEAL members as advisors, whose professional knowledge and expertise are judged to be essential to the proper functioning of the Committees and Task Forces.

TO READ INSTEAD:

Committee, Task Force, and Group members may include non-CEAL members as advisors, whose professional knowledge and expertise are judged to be essential to the proper functioning of the Committees, Task Forces, and Groups.

MODIFY:

Art. VII, Sec. 6, Clause (c)

The Chairperson of each committee may solicit prospective committee members through such mechanisms as paper or electronic-based requests for volunteers, or committee preference sheets distributed during the CEAL general meetings or via the Internet.

TO READ INSTEAD:

The Chairperson of each committee, task force, or group may solicit prospective committee, task force, or group members through such mechanisms as paper or electronic-based requests for volunteers, or committee/task force/group preference sheets distributed during the CEAL general meetings or via the Internet.

MODIFY:

Art. VII, Sec. 6, Clause (d)

The CEAL President shall serve as an ex-officio member of CEAL Standing Committees, Special Committees, and Task Forces.

TO READ INSTEAD:

The CEAL President shall serve as an ex-officio member of CEAL Standing Committees, Special Committees, Task Forces, and Groups.

ADD:

new Art. IX

new Article IX. Affiliates

Organizations having professional interest in librarianship of East Asian studies and studies of dispersed population of East Asian origin containing in their memberships a substantial number of persons who are members of the Council on East Asian Studies may be affiliated with the Council or one of its committees, subject to acceptance by the CEAL Executive Board. Such affiliation would permit the Council to provide services and assistance as approved by the Executive Board, but affiliates would not be a part of the Council and not covered by any term of the Association for Asian Studies pertaining to CEAL. Affiliation shall be for three years and shall be subject to renewal upon notification. At least 90 days before its affiliation is due to expire, an affiliated organization shall be so informed by the President or her/his official deputy.

RENUMBER:

current Art. IX-X

TO READ INSTEAD:

new Art. X-XI

4.11.a. Committee on Collection Development/Management: Special
Committee's Investigation Results and Recommendations

The request that CEAL received for CEAL's recognition of a special interest group for library operations related to history and genealogy of the Chinese, Korean, and Japanese in North America also lead to CEAL Executive Board members' discussion on responding to CEAL members' specific interests in and concerns over the collection development and management function within the framework of CEAL's objectives, since, although the CEAL Executive Board proceeded with supporting the particular special interest group initially through the CEAL Committee on Public Services, the original proposal of the special interest group encompassed not only public service issues, such as reference and instruction work, but also collection development and management matters.

Following such discussion, CEAL President proposed to the CEAL Executive Board that the latter should discuss the proper mechanism for CEAL's activities related to the collection development and management aspect of resources on East Asian studies and studies of North American population of East Asian origin, which remains unanswered to date by the Board.

CORMOSEA has a standing subcommittee on collection development as one of the two standing subcommittees, another being one for technical processes (CORMOSEA B., Art. VII).

Since current Art. VII already provides CEAL with the legitimate basis for establishing committees and task forces and that above-recommended revision (Chapter 4.10) would even expand possibilities, the Special Committee believed that the CEAL Executive Board had sufficient procedural support of the Bylaws to proceed with contemplating establishment of a committee specifically on collection development and management, if the Board so decided. If such a committee is indeed established, the CEAL Bylaws will be revised to reflect it at that time. Therefore, the Special Committee recommended that no CEAL Bylaws update in this regard be attempted during this present iteration of the Bylaws review.

4.11.b. Committee on Collection Development/Management: Executive Board's
Decision

On 14 November 2007, the CEAL Executive Board approved of Special Committee's recommendation 4.11.a above with regard to establishment or not of a new committee within CEAL.

4.11.c. Committee on Collection Development/Management: CEAL Members'
Voting

Pursuant to CEAL Executive Board's 14 November 2007 approval of Special Committee's recommendation 4.11.a above pertaining to establishment or not of a new committee within CEAL, no CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting.

4.12.a. Standing Committee Membership: Special Committee's Investigation Results and Recommendations

The Special Committee received CEAL member concern that complete rotation of membership on each CEAL standing committee at the conclusion of a three-year cycle is disruptive and hinders smooth transition of each committee's activities. The current CEAL Bylaws carry:

Chairpersons of any Committees ... may appoint two to eight CEAL members in good standing to serve for a single, three-year term, subject to approval by the Board.

(CEAL B., Art. VII, Sec. 5, Clause (a))

All Standing Committee members ... shall normally serve a term of three years. Unless otherwise specified, terms will begin at the conclusion of the annual meeting.

(CEAL B., Art. VII, Sec. 6, Clause (a))

Although the Bylaws do not specify from which annual meeting to which one the three-year term should be counted for membership on a standing committee, it has been usual practice that most membership term coincided with the three-year term of a relevant committee chair, although some members were indeed added at other annual meetings than the one where chairs were elected. Moreover, whichever the case might be, it has traditionally been the case that all committee members rotated out of an affected standing committee at the conclusion of chair's complete three-year term, with cases of re-appointment as members on the same committee (as opposed to chairs in the same office) during subsequently elected chair's term. Although the current Bylaws do not explicitly allow this practice, it is not specifically prohibited, either.

AAMES stipulates that full members of their standing committees shall be appointed for terms of two years and may be re-appointed for a second, but not a third consecutive term (AAMES B., Art. 7.1.2). ACRL has a similar provision (ACRL B., Art. XVIII.2).

Although the current CEAL Bylaws do not explicitly preclude possibility of re-appointment of some members (as opposed to chairs) on the same standing committee, when a three-year term expires, given an expressed CEAL membership concern as to continuity of standing committee activities, the Special Committee recommended the following slight modification:

MODIFY:

Art. VII, Sec. 6, Clause (a)

All Standing Committee members, including the Chairperson, shall normally serve a term of three years. Unless otherwise specified, terms will begin at the conclusion of the annual meeting.

TO READ INSTEAD:

All Standing Committee members, including the Chairperson, shall normally serve a term of three years. Unless otherwise specified, terms will begin at the conclusion of the annual meeting. Some members, excluding the Chairperson, may re-serve on the same Standing Committee for an additional consecutive term within the confines of the stipulation set forth under Section 5, Clause (a) above.

While ACRL and AAMES explicitly prohibits member appointment on the same committee a third consecutive term, since, in the case of CEAL, all membership proposal is subject to Board's approval, the Special Committee believed that there was a check mechanism present against undesirable prolonged dominance of standing committees by some members.

4.12.b. Standing Committee Membership: Executive Board's Decision

On 27 November 2007, the CEAL Executive Board approved of Special Committee's recommendation 4.12.a above with regard to membership of CEAL standing Committees for CEAL Bylaws revision proposal to CEAL members for voting.

4.12.c. Standing Committee Membership: CEAL Members' Voting

Pursuant to CEAL Executive Board's 27 November 2007 approval of Special Committee's recommendation 4.12.a above pertaining to membership of CEAL standing Committees, a CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting. Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, <i>i.e.</i> , voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re Standing Committee Membership	32
Votes against Proposal re Standing Committee Membership	3
Abstention	4

As per the stipulation of the current CEAL Bylaws (rev. Aug. 2003):

Amendments to the CEAL Bylaws ... shall be approved and adopted with a two-thirds majority of the votes cast.
(CEAL B., Art. IX, Sec. 2, Clause (b))

Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise ...
(CEAL B., Art. IX, Sec. 2, Clause (a))

the CEAL Bylaws revision proposal pertaining to membership of CEAL standing Committees was thus approved and adopted effective immediately, with the following modification:

MODIFY:

Art. VII, Sec. 6, Clause (a)

All Standing Committee members, including the Chairperson, shall normally serve a term of three years. Unless otherwise specified, terms will begin at the conclusion of the annual meeting.

TO READ INSTEAD:

All Standing Committee members, including the Chairperson, shall normally serve a term of three years. Unless otherwise specified, terms will begin at the conclusion of the annual meeting. Some members, excluding the Chairperson, may re-serve on the same Standing Committee for an additional consecutive term within the confines of the stipulation set forth under Section 5, Clause (a) above.

4.13.a. Phrasing of Requirements for CEAL Membership in Good Standing: Special Committee's Investigation Results and Recommendations

Within the CEAL Executive Board, some observation was made that the current CEAL Bylaws have been causing recurrent confusion as to requirements for becoming and remaining CEAL members in good standing. CEAL President instructed the Special Committee to look into a possibility of rephrasing Bylaws with regard to the membership requirements to minimize such confusion.

The current CEAL Bylaws define that CEAL members in good standing are those AAS members who elect to join CEAL (Art. III, Sec. 1). Some Executive Board members maintained that a cause of confusion stemmed from the way the subsequent Bylaws stipulation is currently written to make subscription to *JEAL* a prerequisite to becoming a CEAL member, rather than phrasing the requirements from the point of view of membership dues covering *JEAL* subscription and entitling members other privileges.

AAS Constitution and Bylaws define AAS membership in due payment terms, which cover receipt of some AAS publications (AAS C/B., Art. IV). MELA has similar provisions (MELA C., Art. III).

While the requirements themselves should be unchanged, the Special Committee recommended rephrasing of a relevant CEAL Bylaws part to minimize recurrent confusion. The following deletion and modifications were recommended:

DELETE:

Art. III, Sec. 2

A member of the AAS may become a CEAL member by subscribing to the *Journal of East Asian Libraries (JEAL)*. However, a subscriber to *JEAL* may decline to join CEAL if he/she so desires.

MODIFY:

current Art. III, Sec. 3

An AAS member who has elected to join CEAL shall be considered a member in good standing with voting rights and the opportunity to hold any CEAL office and to serve on committees.

TO READ INSTEAD:

new Art. III, Sec. 2

An AAS member who has elected to join CEAL shall be considered a member in good standing entitled to vote on general CEAL membership matters as well as at elections and to receive issues of *JEAL* corresponding to the membership period. If properly elected or appointed according procedures set forth below, a member in good standing shall also have the opportunity to hold CEAL office and to serve on committees.

MODIFY:

current Art. III, Sec. 4

JEAL subscription fees shall be determined by the CEAL Executive Board ... Additional fees are dictated by such things as organizational electronic resources maintenance costs may be adopted by CEAL on the recommendation of the Board and upon a vote of the membership.

TO READ INSTEAD:

new Art. III, Sec. 3

Membership dues shall be determined by the CEAL Executive Board ... Additional fees~~are~~ dictated by such things as organizational electronic resources maintenance costs may be adopted by CEAL on the recommendation of the Board and upon a vote of the membership. *JEAL* subscription is also available to non-CEAL members and organizations paying subscription fees as determined by the CEAL Executive Board.

4.13.b. Phrasing of Requirements for CEAL Membership in Good Standing: Executive Board's Decision

On 7 February 2008, the CEAL Executive Board revised Special Committee's recommendation 4.13.a above with regard to a rephrasing possibility of the current Bylaws pertaining to CEAL membership in good standing. Executive Board's decision of 7 February 2008 on CEAL Bylaws revision proposal to CEAL members for voting was to:

DELETE:

Art. III, Sec. 2

A member of the AAS may become a CEAL member by subscribing to the *Journal of East Asian Libraries (JEAL)*. However, a subscriber to *JEAL* may decline to join CEAL if he/she so desires.

to:

MODIFY:

current Art. III, Sec. 3

An AAS member who has elected to join CEAL shall be considered a member in good standing with voting rights and the opportunity to hold any CEAL office and to serve on committees.

TO READ INSTEAD:

new Art. III, Sec. 2

To become a member of CEAL requires membership in the Association of Asian Studies and payment of CEAL membership dues. Members are entitled to vote on CEAL membership matters as well as in elections and to receive issues of *JEAL* corresponding to the membership period. If properly elected or appointed according to procedures set forth below, a member in good standing shall also have the opportunity to hold CEAL office and to serve on committees.

and to:

MODIFY:

current Art. III, Sec. 4

JEAL subscription fees shall be determined by the CEAL Executive Board ... Additional fees are dictated by such things as organizational electronic resources maintenance costs may be

adopted by CEAL on the recommendation of the Board and upon a vote of the membership.

TO READ INSTEAD:

new Art. III, Sec. 3

CEAL membership dues shall be determined by the CEAL Executive Board ... ~~Additional fees are dictated by such things as organizational electronic resources maintenance costs may be adopted by CEAL on the recommendation of the Board and upon a vote of the membership.~~ Non-CEAL members and organizations may subscribe to *JEAL* by paying the subscription fees determined by the CEAL Executive Board.

4.13.c. Phrasing of Requirements for CEAL Membership in Good Standing: CEAL Members' Voting

Pursuant to CEAL Executive Board's 7 February 2008 decision, in reference to Special Committee's recommendation 4.13.a above, pertaining to a rephrasing possibility of the current Bylaws as to CEAL membership in good standing, the following CEAL Bylaws revision proposal in this regard was submitted to CEAL members for voting.

DELETE:

Art. III, Sec. 2

A member of the AAS may become a CEAL member by subscribing to the *Journal of East Asian Libraries (JEAL)*. However, a subscriber to *JEAL* may decline to join CEAL if he/she so desires.

and:

MODIFY:

current Art. III, Sec. 3

An AAS member who has elected to join CEAL shall be considered a member in good standing with voting rights and the opportunity to hold any CEAL office and to serve on committees.

TO READ INSTEAD:

new Art. III, Sec. 2

To become a member of CEAL requires membership in the Association of Asian Studies and payment of CEAL membership dues. Members are entitled to vote on CEAL membership matters as well as in elections and to receive issues of *JEAL* corresponding to the membership period. If properly elected or appointed according to procedures set forth below, a member in good standing shall also have the opportunity to hold CEAL office and to serve on committees.

and:

MODIFY:

current Art. III, Sec. 4

JEAL subscription fees shall be determined by the CEAL Executive Board ... Additional fees are dictated by such things as organizational electronic resources maintenance costs may be adopted by CEAL on the recommendation of the Board and upon a vote of the membership.

TO READ INSTEAD:

new Art. III, Sec. 3

CEAL membership dues shall be determined by the CEAL Executive Board ... ~~Additional fees are dictated by such things as organizational electronic resources maintenance costs may be adopted by CEAL on the recommendation of the Board and upon a vote of the membership.~~ Non-CEAL members and organizations may subscribe to JEAL by paying the subscription fees determined by the CEAL Executive Board.

Electronic voting approved by the Executive Board and administered by Prof. Wooseob Jeong, CEAL Treasurer, CEAL Secretary, and the CEAL Committee on Library Technology, between 16 and 30 September 2008 resulted in the following:

Ballots Prepared, <i>i.e.</i> , voting CEAL members in good standing	212
Completed Ballots Received	39 (voting rate of 18.4%)
Votes for Proposal re Standing Committee Membership	37
Votes against Proposal re Standing Committee Membership	0
Abstention	2

As per the stipulation of the current CEAL Bylaws (rev. Aug. 2003):

Amendments to the CEAL Bylaws ... shall be approved and adopted with a two-thirds majority of the votes cast.
(CEAL B., Art. IX, Sec. 2, Clause (b))

Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise ...
(CEAL B., Art. IX, Sec. 2, Clause (a))

the CEAL Bylaws revision proposal pertaining to a rephrasing possibility of the current Bylaws as to CEAL membership in good standing was thus approved and adopted effective immediately.

5. Conclusion/Recommendation

This present report of the CEAL Special Committee on CEAL Bylaws summarized all relevant issues in the following order: (1) Special Committee's charges; (2) Special Committee's membership; (3) Special Committee's functions/organizations/procedures; (4a) Special Committee's investigation results and recommendations for Executive Board's discussion and deliberation; (4b) Executive Board's decision on Special Committee's recommendations as to what CEAL bylaws revision proposals should be submitted to CEAL members for voting; and (4c) CEAL members' voting.

The revised CEAL Bylaws effective 1 October 2008 following CEAL members' voting on CEAL Executive Board's 2008 revision proposals is appended at the end of this present report.

Eight of the nine CEAL Bylaws revision proposals submitted to CEAL members by the Executive Board were approved by CEAL members for immediate adoption, as reported in sections 4.2.c, 4.5.1.c, 4.5.2/3.c, 4.7.c, 4.8.c,

4.10.c, 4.12.c, and 4.13.c above. The remaining one revision proposal of the Executive Board described in 4.3.b did not go through because only of the unfortunate typographical error left uncaught and uncorrected in the final ballot that a voting CEAL member in good standing brought to the attention of the Special Committee while general CEAL members voting was in progress. It is recommended that the Executive Board should see to it that this particular revision proposal pertaining to voting rights within the CEAL Executive Board of *JEAL* Editor and Statistics Coordinator/Chairperson of the Statistics Standing Committee, with the typographical error corrected, will be on a ballot, next time voting on CEAL Bylaws revision proposals is administered.

At the same time, one of the new passages proposed, approved, and adopted for addition through this iteration of Bylaws revision process relates to another addition proposal still within the same revision proposals set. The revision proposal with regard to establishment of new standing groups within CEAL was recommended by the Special Committee, approved for submission to CEAL members by the Executive Board, and approved by CEAL members (section 4.10 above). However, it was modification of affected pre-existing provisions and addition of parts specific to standing groups. Since another topic of potential revision pertaining to membership of CEAL standing Committees was also considered within the same process (section 4.12 above), addition could not be recommended, thus was not submitted to CEAL members on the same ballot of this time, that would prematurely incorporate the question of standing groups into the issue of standing Committee membership. It is therefore recommended that newly adopted:

All Standing Committee and standing Group members, including the Chairperson, shall normally serve a term of three years. Unless otherwise specified, terms will begin at the conclusion of the annual meeting. Some members, excluding the elected Chairperson, may re-serve on the same Standing Committee for an additional consecutive term within the confines of the stipulation set forth under Section 5, Clause (a) above.
(CEAL B., Art. VII, Sec. 6, Clause (a))

be examined as to whether or not the newly added last sentence should be revised in the future to instead read:

... Some members, excluding the elected Chairperson, may re-serve on the same Standing Committee or Standing Group for an additional consecutive term within the confines of the stipulation set forth under Section 5, Clause (a) above.

Future CEAL Bylaws review might also need to examine:

Article XI [X until September 2008]) Guiding Rules
... Adopted in March 1960. Revised in March 1980. Amended in March 1984, March 1991, October 1993, and July 1996. Revised in August 2003 from CEAL Procedures to CEAL Bylaws.
(CEAL B., Art. XI [renumbered from Art. X through this iteration of Bylaws revision])

One issue is whether or not the adoption/amendment/revision history of CEAL Procedures/Bylaws should be left subsumed under "Guiding Rules [of CEAL Bylaws]," which might appear circular-reference. Another more problematic issue is that the adoption date of "March 1960" under "Guiding Rules" as

quoted above does not agree with the CEAL Procedures/Bylaws history appearing at the beginning of the CEAL Bylaws:

Originally adopted in March 1967 [emphasis added]. Revised in March 1980. Amended in March 1984, March 1991, October 1993, and July 1996. Revised in August 2003
(CEAL B., Preamble)

Some historical research would be necessary to resolve this conflict between 1960 and 1967.

The Special Committee further recommends that the CEAL Executive Board should periodically and thoroughly review CEAL Bylaws to proactively ensure that the stipulation remains in line with changes in factors internal as well as external to CEAL, rather than Executive Board's waiting until many Bylaws parts develop into inadequacy. It should also be borne in mind that, as mentioned above, multiple revision proposals in one batch and on one ballot carries a possibility of interaction among such proposals to result, when those proposals are approved and adopted, in inconsistencies inside CEAL Bylaws.

The CEAL Special Committee on CEAL Bylaws believes that it has mostly completed its assignments and that the CEAL Executive Board should now disband the Special Committee for its proper fulfillment of charges.

Council on East Asian Libraries. Special Committee on CEAL Bylaws

Abraham J. Yu (past ex-officio)
Philip Melzer (past ex-officio)
Kristina Troost (ex-officio)
Sarah S. Elman
Robert Felsing
Sun-Yoon Lee
Hideyuki Morimoto

**Bylaws of the Council on East Asian Libraries
Association for Asian Studies, Inc.**

(Originally adopted in March 1967. Revised in March 1980. Amended in March 1984, March 1991, October 1993, and July 1996. Revised in August 2003. Revised in October 2008)

Article I. Name

The name of the Council shall be Council on East Asian Libraries (CEAL), Association for Asian Studies, Inc. (AAS).

Per the AAS Guidelines for Affiliates and Committees of the Association for Asian Studies, Inc., CEAL will be covered by AAS Articles of Incorporation, tax exempt status under Section 501(c)(3) and liability insurance as a Committee* of AAS. CEAL must meet the legal, financial, and reporting requirements of AAS as a Committee. Per the AAS Board of Directors Ruling of October 1991, CEAL must submit an annual report of its operations to the AAS, a copy of its publications for AAS archives, and such other special reports as may be required. Failure to report two years running automatically disqualifies the group as a Committee. Reinstatement requires reapplication to the Board of Directors.

*CEAL is an AAS Committee, not an AAS Affiliate. Membership and banking requirements for Committees differ from those for Affiliates, which are considered independent groups.

Article II. Objectives

The objectives of CEAL shall be:

- (a) to serve as a faculty-librarians' forum for the discussion of East Asian library issues of common concern;
- (b) to formulate programs for the development of East Asian library resources, bibliographic controls, and access; and
- (c) to improve and enhance interlibrary and international cooperation in East Asian library development and services.

Article III. Membership and Fees

Section 1. Membership shall be open only to members of the Association for Asian Studies, Inc. who elect to join CEAL.

Section 2. To become a member of CEAL requires membership in the Association of Asian Studies and payment of CEAL membership dues. Members are entitled to vote on CEAL membership matters as well as in elections and to receive issues of JEAL corresponding to the membership period. If properly elected or appointed according to procedures set forth below, a member in good standing shall also have the opportunity to hold CEAL office and to serve on committees.

- (a) All non-librarian AAS members are welcome to participate in CEAL activities, except for service in those offices and on those committees which are determined to be best served by those knowledgeable and experienced in the profession.
- (b) Librarian is herein defined as one who works in and/or manages a library, and is not narrowly defined as only someone with a library and/or information studies degree.

Section 3. CEAL membership dues shall be determined by the CEAL Executive Board, also known as the Executive Committee, henceforth referred to in this document as the Board. Non-CEAL members and organizations may subscribe to JEAL by paying the subscription fees determined by the CEAL Executive Board.

Article IV. Meetings

- Section 1. General meetings
CEAL shall meet once a year during the annual meeting of the AAS in order to receive committee reports, to consider recommendations from and to make proposals to the Board, and to discuss other business of concern to East Asian libraries.
- Section 2. Special meetings may be called at other times by the Board, upon written request of a quorum of ten percent of the voting CEAL members in good standing. At least one month's notice shall be given prior to special meetings, and only business specified in the call shall be transacted.
- Section 3. Board meetings shall be held in conjunction with the AAS Annual Meeting and at other times as requested by the President.
- Section 4. A paper or electronic-based ballot vote by CEAL membership may be authorized by the CEAL President between meetings. In a membership vote a simple majority of those voting shall be required to carry.
- Section 5. Fifty CEAL members in good standing shall constitute a quorum for the business portion of a CEAL annual meeting. A quorum for the specified business in a special meeting shall be two-thirds of the number of members requesting the Board call the meeting.

Article V. Executive Board

- Section 1. Organization
 - (a) The Board shall consist of the following voting members: the President, Vice-President/President-Elect, immediate Past President, Secretary, Treasurer, Chairpersons of the Standing Committees, and six Members-at-Large. At least three of the Members-at-Large should be librarians with foci of concern on China, Japan, and Korea respectively. AAS non-librarian faculty may be appointed to the Board, and would thus join the JEAL Editor as the only non-voting members of the Board.

- (b) The President shall be presiding officer of the Council and Chairperson of the Executive Board, and shall exercise the duties and responsibilities commonly associated with the office.
- (c) The Vice-President/President-Elect shall assume the duties of the President, holding the title of Acting President, in the event of the absence, death, resignation, or incapacity of the President; and in such cases the Vice-President/President-Elect shall still succeed to the office of the President in the following term.
- (d) The Secretary is responsible for recording the minutes at the Board meetings and the Annual Meeting Plenary Session; coordinating, organizing, and distributing ballots for elections and amendments to bylaws to voting members in good standing.
- (e) The Treasurer is responsible for receipt and appropriate disposition of monies on behalf of CEAL, for maintaining all financial records of CEAL, and for managing JEAL subscriptions and renewals.
 - (1) CEAL must bank through the AAS, and cannot have a separate bank account or independent financial operations.
 - (2) Proposals to foundations or other sources of funding for the support of Committee operations and programs must be approved by the AAS Board of Directors.
- (f) The Members-at-Large function as direct representatives of the Council general membership, and have full voting rights on the Executive Board.

Section 2. Governance

- (a) The function of the Board shall be to propose and promote policies appropriate to the achievement of CEAL's objectives. The President, in consultation with the Board, may establish and/or abolish standing committees and ad hoc task forces as may be required to discharge CEAL responsibilities properly.
- (b) No officers nor other elected Board members may serve successive terms in the same positions, but they may be re-nominated for those same positions after a period of three years out of office. They may, however, be nominated to continue to serve in different leadership capacities, in accordance with procedures set forth in the Bylaws.

Section 3. Board paper or electronic-based ballot voting

- (a) Votes via paper or electronic-based ballot may be authorized by the President between meetings.
- (b) A majority of the voting members of the Board shall constitute a quorum. An affirmative vote of the Board quorum shall be required to pass a motion when voting by paper or electronic-based ballot.

Article VI. Officers and Other Board Members

Section 1. Officers and Other Board Members

- (a) CEAL officers shall be the President, the Vice-President/President-Elect, the immediate Past President, the Secretary, and the Treasurer. All officers of CEAL shall be nominated and elected in accordance with procedures set forth in Article VIII.
- (b) The JEAL Editor shall be appointed by the President with the approval of the Board for a three-year term of office to coincide with the three-year term of the officers other than the President. This appointment may be renewed to additional three-year terms by succeeding Presidents, with the approval of the Board. If the Editor does not complete his/her term, the President, with the approval of the Board, shall appoint a new Editor to complete the remainder of the term.
- (c) The CEAL Statistics Coordinator/Chairperson of the Statistics Standing Committee shall be appointed by the President with the approval of the Board for a three-year term of office to coincide with the three-year term of the officers other than the President. This appointment may be renewed to additional three-year terms by succeeding Presidents, with Board approval. If the Statistics Coordinator does not complete his/her term, the President, with the Board's approval, shall appoint a new Statistics Coordinator to complete the remainder of the term. Unlike the JEAL Editor, the Statistics Coordinator heads a Standing Committee and thus is a voting member of the Board.

Section 2. Terms of Office

- (a) The Vice-President/President-Elect shall be elected from the membership of CEAL and shall serve for a two-year term as Vice-President/President-Elect, a two-year term as President, and a one-year term as immediate Past President. Every other year there would be no Past President on the Board, dropping the officer component by one for the second half of a President's term.

- (b) Members-at-Large are elected directly to the Board in overlapping three year terms, with elections held annually for those whose terms are expiring. Members-at-Large shall be nominated and elected in accordance with procedures set forth in [Article VIII](#).
- (c) If a vacancy occurs in the office of Vice-President/ President-Elect, Secretary, Treasurer, or Member-at-Large, the position shall be filled for the remainder of the term by the person who received the next highest number of votes for that position in the prior election. A vacancy in the office of Immediate Past President can be filled on a voluntary basis by the person who had last held that office; otherwise it will remain vacant until the President assumes that role. The Secretary will retain the tally of votes for each elected officer and Member-at-Large position for three years.

Article VII. Committees, Task Forces, and Groups

- Section 1. Establishment and Discontinuance

The President, in consultation with the Board, may establish or abolish CEAL committees, task forces, and groups.
- Section 2. Standing Committees
 - (a) There shall be three area Standing Committees of CEAL, each having as its focus of concern one of the three major geographical areas of East Asia, here defined as China, Japan, and Korea. The other Standing Committees are Library Technology, Membership, Public Services, Statistics, and Technical Processing.
 - (b) Each Standing Committee Chairperson shall submit to the Board for its approval a statement of functions, a plan for organization, and a set of procedures to be followed by his/her committee.
 - (c) Particular Standing Committee Charges
 - (1) The Committee on Library Technology shall manage the Council on East Asian Libraries Web site (<http://purl.oclc.org/net/ceal>). This includes keeping the Web page contents current, monitoring it and fixing broken links, and adding new pages. The Chair of the Committee on Library Technology shall either serve as the CEAL Web Master, or recommend to the Executive Board a qualified CEAL member for this role. The approval of the Board is mandatory in the latter case.

- (2) The Chair of the Committee on Library Technology shall also either serve as the CEAL Meeting Equipment Coordinator, or recommend to the Executive Board a qualified CEAL member for this role. The approval of the Board is mandatory in the latter case.

Section 3. Special Committees, Task Forces, and Groups

- (a) The President, in consultation with the Board, may establish (and/or abolish) Special Committees for temporary assignments relating to the work of CEAL as a whole.
 - (1) Chairpersons of the Special Committees shall be appointed by the CEAL President with the approval of the Board. Within two weeks of the appointment of the Special Committee Chairperson, the President in consultation with the Board will give the Special Committee its charges.
 - (2) The life of a Special Committee shall be limited to two years, unless otherwise approved by the Board in which case the President may extend the appointment until the task is completed.
- (b) Standing Committee Chairpersons may establish (and/or abolish) Task Forces for temporary assignments relating to the specific work of their committees, with approval of the President in consultation with the Board.
 - (1) Chairpersons of the Task Forces shall be appointed by the Standing Committee Chairperson with the approval of the CEAL President. The Chairperson of a Task Force shall be a liaison to the sponsoring standing committee, if he/she is not already a member of it. Within two weeks of the appointment of the Task Force Chairperson, the Committee Chairperson will give the Task Force its charges.
 - (2) The life of a committee-affiliated Task Force shall be limited to two years, unless otherwise approved by the committee Chairperson, in which case the Chairperson may extend the appointment until the task is completed.
- (c) The President, in consultation with the Board, may establish (and/or abolish) standing Groups relating to the work of CEAL as a whole or one or more committees or to activities otherwise relevant to the objectives of CEAL. The reporting structure of each standing Group shall be

specified by the President, in consultation with the Board.

Section 4. Functions of Special Committees, Task Forces, and Groups

- (a) The Special Committees, Task Forces, and Groups shall investigate specific areas of concern as charged and present findings and recommendations to the Board or sponsoring committees as identified for consideration and action, and assume responsibility for the performance of specified functions or services. Every Special Committee, Task Force, and Group shall have its charges and functions specified in the minutes of the Board or committee meeting in which it was established.
- (b) The organization and procedures of each Special Committee, Task Force, and Group shall be determined by the nature of the assignment. The Special Committee, Task Force, or Group Chairperson shall submit to the Board or sponsoring committee as identified for its approval a statement of functions, a plan for organization, and a set of procedures to be followed by his/her Committee, Task Force, or Group.
- (c) CEAL, through the Board, shall provide assistance to all committees, task forces, and groups in facilitating their work, including fund-raising and other assistance necessary to promote the effective performance and successful completion of their assignments.

Section 5. Appointments and the approval process

- (a) Chairpersons of any Committees, Task Forces, or Groups may appoint two to eight CEAL members in good standing to serve for a single, three-year term, subject to approval by the Board. In order to ensure a broad and balanced representation, the appointment of any Committee, Task Force, and Group members shall give due consideration to geographical areas, research interests, size of East Asian collections, and length of membership in CEAL. Board members proposed for committee, task force, or group membership shall abstain from any Board votes related to approving that committee's, task force's, or group's membership. Under exceptional circumstances, the Board may approve an appointment for a term other than three-years or two in the case of members of Special Committees and Task Forces.

- (b) No limit shall be placed on the number of committees, task forces, or groups, in which a CEAL member can serve.

Section 6. Terms and Conditions

- (a) All Standing Committee and standing Group members, including the Chairperson, shall normally serve a term of three years. Unless otherwise specified, terms will begin at the conclusion of the annual meeting. Some members, excluding the elected Chairperson, may re-serve on the same Standing Committee for an additional consecutive term within the confines of the stipulation set forth under Section 5, Clause (a) above.
- (b) Committee, Task Force, and Group members may include non-CEAL members as advisors, whose professional knowledge and expertise are judged to be essential to the proper functioning of the Committees, Task Forces, and Groups.
- (c) The Chairperson of each committee, task force, or group may solicit prospective committee, task force, or group members through such mechanisms as paper or electronic-based requests for volunteers, or committee/task force/group preference sheets distributed during the CEAL general meetings or via the Internet.
- (d) The CEAL President shall serve as an ex-officio member of CEAL Standing Committees, Special Committees, Task Forces, and Groups.

Article VIII. Nominations and Elections

Section 1. Nominating Committee

- (a) The Executive Board may constitute itself as a Nominating Committee or may appoint such a committee. The Chairperson of the Nominating Committee shall be appointed from among Board members by the President with the approval of the Board for the duration of the election and shall not be eligible for immediate reappointment. If the Chairperson does not complete her/his term, the President, with the approval of the Board, shall appoint a new Chairperson from among Board members to complete the remainder of the term. The Nominating Committee members may not be active candidates for office.
- (b) If the Executive Board chooses to appoint a Nominating Committee, the Committee shall be comprised of at least two members. They will serve for the duration of the election and will not be eligible for immediate reappointment. The CEAL President and Vice-President/President-Elect

shall serve as ex-officio members of the Nominating Committee, whom the Nominating Committee may choose to consult on relevant issues. The President shall be responsible for explicitly providing to the Nominating Committee a list of vacancies and, in case of Members-at-Large, an additional requirement, if any, for meeting the stipulated quota according to the focus of concern, to be filled through the election process in question.

(c) As part of its duties, the Nominating Committee shall invite nominations from the membership. Self-nominations are allowed.

Section 2. In drawing up the list of nominees for the elected offices, the Nominating Committee shall give due consideration to the geographical areas, specialties/research interests, and sizes of East Asian language holdings represented in CEAL in order to insure a broad and balanced representation.

Section 3. The Nominating Committee shall first obtain consent from all nominees running for election, and then prepare the list of nominees for the following vacancies on the Board: Vice-President/President-Elect, Secretary, Treasurer, Standing Committee Chairpersons and Members-at-Large. Elections for Vice-President/President-Elect shall take place every two years. Secretary, Treasurer, and Standing Committee Chairpersons shall be elected every three years. One or more Members-at-Large shall be elected every year for a three-year term overlapping the ongoing terms of the other Members-at-Large.

Section 4. Additional nominations

(a) Additional nominations may be made by petitions signed by no fewer than ten members.

(b) Nominations-by-petition should be filed with the Chairperson of the Nominating Committee in sufficient time, but no later than 45 days before the annual meeting.

Section 5. Whether nominated by the Nominating Committee or by petition, a candidate for election to any office or committee chairmanship shall be a CEAL member in good standing, and shall submit a written consent to the Nominating Committee Chairperson.

Section 6. A candidate for election to any office or committee chairmanship, including those nominated by petition, shall file with the Nominating Committee Chairperson a short statement relating the background of the individual seeking this post, and reasons why the individual would like to be considered for this responsibility.

Section 7. Final Nomination List

(a) The Secretary, in consultation with the President and the Nominating Committee Chairperson, shall prepare and distribute

via paper or electronic-based ballot the final list of nominees along with their candidate's statements, to all members in good standing, no later than 30 days before the next Annual Meeting.

- (b) The document received by each voting member shall be in the form of a ballot, to be marked and returned before the established closing date of the annual election.

Section 8. Secrecy

- (a) The ballot shall be so prepared that it is anonymous and yet enable the President to prevent irregularities.
- (b) The voting process shall be handled by the Chairperson of the Nominating Committee and the CEAL Secretary, unless otherwise approved by the Board. The election results shall be announced at the Annual Meeting.

Section 9. Voting

- (a) Voting for all elected Standing Committee Chairpersons shall take place simultaneously and on the same ballot as the Secretary and the Treasurer once every three years. Voting for the Secretary and Treasurer shall take place simultaneously once every three years in a manner that does not coincide with voting for elected Standing Committee Chairpersons. Each member in good standing shall be allowed to vote for the Chairperson of any one or more of the three "area committees" based on interests and concerns perceived by each. Chairpersons of other Standing Committees, however, shall be elected by a vote of all members in good standing.
- (b) If a Standing Committee Chairperson is unable to complete his/her three-year term of office, current members of that committee shall choose one of their members to complete the remainder of the term, with the approval of the CEAL President in consultation with the Board.
- (c) The voting schedule and provision for vacancies pertaining to other elected offices shall be in accord with the terms set forth in Article VI, Section 2.

Section 10. Tie provision

A tie vote in the election of an officer or Standing Committee Chairperson of CEAL will be broken by a secret ballot conducted among the current Board members present at the first Board meeting of the Annual CEAL Meeting. If this secret ballot vote also results in a tie, the Executive Board shall add as an agenda item for the CEAL Plenary Session the need for a special

election conducted by secret ballot at that Session to break the tie.

Article IX. Affiliates

Organizations having professional interest in librarianship of East Asian studies and studies of dispersed population of East Asian origin containing in their memberships a substantial number of persons who are members of the Council on East Asian Studies may be affiliated with the Council or one of its committees, subject to acceptance by the CEAL Executive Board. Such affiliation would permit the Council to provide services and assistance as approved by the Executive Board, but affiliates would not be a part of the Council and not covered by any term of the Association for Asian Studies pertaining to CEAL. Affiliation shall be for three years and shall be subject to renewal upon notification. At least 90 days before its affiliation is due to expire, an affiliated organization shall be so informed by the President or her/his official deputy.

Article X. Bylaws Adoption and Changes

- Section 1. Adoption and amendments Bylaws may be proposed
- (1) by the Board, or
 - (2) by means of a petition signed by ten percent of the voting CEAL membership in good standing.
- Section 2. Notice of adoption and amendment
- (a) Amendments shall be effective immediately upon adoption unless the Amendment itself provides otherwise, and shall be published in the Journal of East Asian Libraries.
 - (b) Amendments to the CEAL Bylaws shall be submitted to a vote via paper or electronic-based ballot by all members in good standing, and shall be approved and adopted with a two-thirds majority of the votes cast.

Article XI. Guiding Rules

The latest edition of parliamentary authority designated by the Association for Asian Studies, Inc. shall govern CEAL in all cases in which it can be applied, and in which it is not inconsistent with the Bylaws of CEAL or the Constitution and Bylaws of AAS. Adopted in March 1960. Revised in March 1980. Amended in March 1984, March 1991, October 1993, and July 1996. Revised in August 2003 from CEAL Procedures to CEAL Bylaws. Revised in October 2008.

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